

WENDRON PARISH COUNCIL

www.wendronparishcouncil.org.uk

May 15, 2023

To all Parish Councillors

Members of the Public

and Press

C.F.P.Chapman
Clerk to the Council
Chy Lean
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Cornwall
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You are hereby summonsed to attend the Annual Meeting of Wendron Parish Council to be held on Monday May 15, 2023 immediately following the Annual Parish Meeting in Penmarth Methodist Sunday School.

C.F.P. Chapman

AGENDA

- 1 **ELECTION OF CHAIRMAN**
- 2 **CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE**
- 3 **TO RECEIVE APOLOGIES FOR ABSENCE**
- 4 **TO RECEIVE DECLARATIONS OF INTEREST**
 - a) in items on the agenda
 - b) of gifts (received as a result of being a member of the Council) of a value greater than £50
- 5 **TO CONFIRM THE MINUTES OF THE LAST MEETING**
- 6 **MATTERS ARISING AND NOT COVERED ELSEWHERE IN THIS AGENDA**
- 7 **PUBLIC PARTICIPATION**
- 8 **CORNWALL COUNCILLOR'S COMMENTS**
- 9 **ELECTION OF VICE-CHAIRMAN**
- 10 **STANDING ORDERS**

To re-adopt Wendron Parish Council's Standing Orders (last reviewed in June 2018)
- 11 **FINANCIAL REGULATIONS**

To re-adopt Wendron Parish Council's Financial Regulations (last revised in February 2016)
- 12 **RISK ASSESSMENT**

To re-adopt Wendron Parish Council's Risk Assessment document (last reviewed in September 2018)
- 13 **APPOINTMENT OF COUNCILLORS TO POSTS OF RESPONSIBILITY**
 - Bank signatories
 - Neighbourhood Plans
 - Notice-boards
 - Burras
 - Carnkie
 - Edgcumbe
 - Penmarth
 - Porkellis
 - Rame Cross
 - Trevenen Bal
 - Trewennack
 - Defibrillators
 - Burras
 - Penmarth

Rame Cross

Trewennack

- Wendron Lawn Cemetery
- Carnkie-Wendron Village Hall
- Helston and South Kerrier Area Community Network Panel

14 PARISH COUNCIL MATTERS

Co-opted members

To consider the co-option of Parish Councillors

Appointment of the Internal Auditor for the year to March 31, 2023

To appoint the Internal Auditor for the year to March 31, 2023

Renewal of Insurance Policy

To review the terms of Wendron Parish Council's Insurance Policy and to consider an invitation from BHIB to purchase insurance cover with Aviva through the firm in the sum of £675.86

15 PARISH COUNCIL MATTERS

The Neighbourhood Development Plan

To receive an update on progress

16 FINANCE

Members to declare all conflicts of interest with BDO LLP (the external auditors).

To present accounts received, including the following, for consideration:

	GROSS	NET	VAT
Eric and Jeff Bray	£ 366.00	£ 305.00	£ 61.00
SW Playground Safety Inspections (SWPSI)	£ 36.00	£ 30.00	£ 6.00
R.Sanders			
Churchyards (03/04 and 18/04)	£ 345.00		
Trelill Well	£ 45.00		
Boundary Stones	£ 150.00		
Open Spaces	£ 360.00		
	total	£ 1,080.00	£ 180.00
Colin Chapman			
Salary (April)	£ 1,146.34		
telephone	£ 36.53		
office expenses	£ 51.03		
travelling	£ 35.10		
use of home	£ 25.00		
	total	£ 1,356.32	

17 PLANNING

To make observations on planning applications including the following

PA23/03292 Mr T.Pollard – Construction of domestic garage – Halwin House. Halwin.

PA23/03238 Mrs M.Armstrong – Creation of Off-Road Parking & Associated Works – Beardie Brook Farmhouse, Penmarth

Decisions

PA23/00908 APPROVED – Conversion of a redundant agricultural barn to a single residential dwelling – Redundant Barn, Boquio Farm, Crelly

PA23/00928 APPROVED – Conversion of ruin to two storey dwelling – Heskenna, Wheal Rock, Porkellis

PA22/10775 APPROVED – Extension of existing garage to provide parking space and storage to ground floor and accommodation over to create an extra bedroom with kitchen and bathroom facilities (occupancy only by family and non-paying guests) – Viscar Lodge, Carnkie

PA23/00156 APPROVED – Proposed new double garage to the south of Higher Manhay Farm and change of use of land to additional domestic land – Higher Manhay Farm, Wendron

PA22/10775 APPROVED – Extension of existing garage to provide parking space and storage to ground floor and accommodation over to create an extra bedroom with kitchen and bathroom facilities (occupancy only by family and non-paying guests) – Viscar Lodge, Carnkie

PA23/01385 APPROVED – Construction of 2 no. residential dwellings and associated development without compliance with condition 2 in relation to decision notice PA21/00134 dated 15.07.2021 – land adj. to The Vicarage, Wendron

PA23/02524 APPROVED – Proposed Garage and Garden Room with associated works – Jubilee Barn, Carnkie

- 18 REPORT OF CLERK AND CORRESPONDENCE**
- 19 CHAIRMAN’S COMMENTS**
- 20 COUNCILLORS’ COMMENTS**
- 21 MATTERS FOR INCLUSION AT FUTURE MEETINGS**

IN PRIVATE MEETING (Confidential)

To consider the appointment of a new Clerk and Responsible Financial Officer

DATE AND TIME OF NEXT MEETING

Monday June 12, 2023 at 7.30pm in Penmarth Methodist Sunday School.

Wendron Parish Council

May 15, 2023

Items in addition to those on the Agenda which may or may not be contentious.

16 FINANCE

To present the following account for consideration:

	GROSS	NET	VAT
Frederick Wearne and Sons (WHS sign at Trenear)	£ 360.00	£ 300.00	£ 60.00

17 PLANNING

To consider observations concerning the following planning applications

PA23/01149 – Mr B.Cowl – The conversion of two former agricultural barns into two dwelling – Gwel Grenvers, Redruth Road.

Decisions

PA23/02524 APPROVED – Proposed Garage and Garden Room with associated works – Jubilee Barn, Carnkie

DATE AND TIME OF NEXT MEETINGS

Monday June 12, 2023 in **Penmarth Methodist Schoolroom**