

# WENDRON PARISH COUNCIL

www.wendronparishcouncil.org.uk

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Minutes of the Annual Meeting of Wendron Parish Council held in Penmarth Methodist Sunday School on Monday May 13, 2019 immediately following the end of the Annual Parish Meeting.

**Present:**

Cllr Mrs S.Moyle (Chairman)	Cllr C.Mitchell
Cllr Mrs B.Borman	Cllr M.Stevens
Cllr R.Durkin	Cllr P.Swain
Cllr Mrs K.Hampton	Mr C.Chapman (Clerk)

Visitors to the meeting: CCllr Dr Jenkin, Mr Binnie and Miss Weston.

The Chairman welcomed members and visitors to the Annual Meeting.

## 1 ELECTION OF CHAIRMAN

Cllr Mitchell proposed, Cllr Durkin seconded and it was agreed that Cllr Mrs Moyle be elected to the Chair of Wendron Parish Council for the year 2019 – 2020.

## 2 CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE

Cllr Mrs Moyle read aloud, signed and dated the statutory Declaration of Acceptance of the Office of Chairman of Wendron Parish Council for the year 2019 – 2020 in the presence of the Council and Clerk.

## 3 ELECTION OF VICE-CHAIRMAN

Cllr Mrs Moyle proposed, Cllr Swain seconded and it was agreed that Cllr Ferris be elected to the post of Vice-Chairman for the year 2019 – 2020.

## 4 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr van den Berg.

## 5 DECLARATIONS OF INTEREST

### in items on the agenda

Cllr Stevens declared a pecuniary interest in agenda item 17 (PA19/01953).

### of gifts (received as a result of being a member of the Council) of a value greater than £25

There were no declarations of gifts of a value greater than £25.

## 6 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Cllr Durkin proposed, Cllr Mitchell seconded and it was agreed that the minutes of the meeting held on Monday April 8, 2019 are a true record and the Chairman signed them as such.

## 7 MATTERS ARISING AND NOT COVERED ELSEWHERE IN THIS AGENDA

There were no matters arising which were not covered on the agenda.

## 8 PUBLIC PARTICIPATION

Mr Binnie asked about the status of a 'Vision Document' which had been forwarded to him as a member of the Neighbourhood Planning advisory committee. The Clerk explained that he had written it some while ago as an example of what might be appropriate.

Chairman's initials.....

## 9 CORNWALL COUNCILLOR'S COMMENTS

CCllr Dr Jenkin reported that

- the Town and Parish Council Boundary Review is making progress: Helston is looking to extend its boundary by absorbing the new HX1 estate which is currently wholly within the Parish of Wendron. If Wendron wishes to retain its historic boundary then the Council should prepare an evidence-based argument in favour of so doing
- she has already fielded a number of negative comments concerning pedestrian road-safety and the newly-installed barrier on the southern causeway of Stithians Lake. She suggested that the introduction of kerbing might help allay some of those fears, adding that the present arrangement, whereby the grass verge has simply been replaced by a hard surface, is not at all satisfactory
- the consultation period for the Traffic Regulation Order (which seeks double-yellow no-waiting lines at the bus pull-ins at Rame) is shortly coming to an end
- Cornwall Council's recommendations to Central Government concerning the revision of regulations pertaining to Standards Committees (which include permitting all members of a Standards Committee to vote on an issue and introduces punitive sanctions on those Councillors who bring their Councils into disrepute) look likely to be implemented.

In answer to a question concerning speeding on the A394, CCllr Dr Jenkin said she did not know whether or not the speed cameras at Manhay or in Longdowns are presently in service. Cllr Mitchell again reported that many motorists pay scant regard to the 40mph limit through Rame and asked if a speed camera might be introduced in the village. The Clerk undertook to contact the Road Safety Camera Partnership about both items.

## 10 STANDING ORDERS

Cllr Mrs Moyle proposed. Cllr Stevens seconded and it was agreed that Wendron Parish Council should re-adopt Standing Orders as reviewed in June 2018.

## 11 FINANCIAL REGULATIONS

Cllr Mrs Moyle proposed Cllr Stevens seconded and it was agreed that Wendron Parish Council should re-adopt Financial Regulations as revised in February 2016.

## 12 RISK ASSESSMENT

Cllr Mrs Moyle proposed Cllr Stevens seconded and it was agreed that Wendron Parish Council should re-adopt the Risk Assessment document as reviewed in September 2018.

## 13 APPOINTMENT OF COUNCILLORS TO POSTS OF RESPONSIBILITY

Following discussion, it was agreed that the following posts should be the responsibility of the Councillors noted beside them

- Bank signatories – Cllr Mrs Moyle, Cllr Ferris, C.F.P.Chapman (Clerk)
- Planning – Cllr Mrs Moyle
- Neighbourhood Plans – Cllr Ferris, Cllr Mrs Borman, Cllr Stevens, Cllr Swain
- Noticeboards –  
Cllr Stevens (Penmarth), Cllr Mitchell (Rame and Edgcumbe), Cllr Mrs Hampton (Porkellis)  
Cllr van den Berg (Trewennack and Trevenen Bal), Cllr Mrs Borman (Burras, Carnkie and Wendron)
- Wendron Lawn Cemetery – Cllr Mrs Moyle
- Footpaths and bridleways – Cllr Mrs Hampton, Cllr Durkin, Cllr Mrs Moyle
- Defibrillators – Cllr Stevens
- Carnkie/Wendron Hall – Cllr Mrs Borman
- Highways and public transport – Cllr Durkin
- Carnkie Play Area weekly inspections – Cllr Stevens
- Community Network Panel – Cllr Mrs Moyle, Cllr van den Berg, Cllr Durkin

## 14 PARISH COUNCIL MATTERS

### Co-opted members

The Clerk reported that interest in standing for co-option as a Parish Councillor has been expressed by Mr Phillip Binnie.

*Mr Binnie left the room while this matter was in progress.*

Following discussion, Cllr Durkin proposed, Cllr Mrs Borman seconded and it was agreed that Mr Binnie should be co-opted as a Parish Councillor.

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*Mr Binnie was invited to return to the room.*

Cllr Binnie signed and read aloud his declaration of acceptance of office before Mr Chapman, Clerk to Wendron Parish Council, the Proper Officer. The Chairman welcomed Cllr Binnie as a member of Wendron Parish Council.

### **Transfer of public open space at Rame Cross**

Members considered the Parish Council's solicitor's advice concerning the transfer of the title of the public open space at Rame Cross. Cllr Durkin proposed, Cllr Stevens seconded and it was agreed

- to note the contents of the solicitor's letter
- not to require fresh searches
- to accept the terms as stated in the proposed Transfer
- and to nominate the Chairman and the Clerk to sign the Transfer on behalf of Wendron Parish Council.

### **Appointment of the Internal Auditor for the year to March 31, 2020**

Cllr Mrs Moyle proposed, Cllr Mitchell seconded and it was agreed that Mr J.P.Richards (formerly Kerrier District Council's Senior Auditor) should continue to act as Wendron Parish Council's internal auditor.

### **Renewal of Insurance Policy**

Members reviewed the terms of Wendron Parish Council's Insurance Policy which, with a policy excess of £250, covers the follow risks

#### **Core Sections:**

Public Liability	£10,000,000	Limit of Indemnity
Employers Liability	£10,000,000	Limit of Indemnity
Hirers' Liability	£ 5,000,000	Limit of Indemnity
Officials Indemnity	£ 500,000	Limit of Indemnity
Libel and Slander	£ 500,000	Limit of Indemnity
Money Non-negotiable	£ 250,000	
Negotiable Money – Any Other Loss	£ 2,500	
Fidelity Guarantee	£ 150,000	Limit of Indemnity
Increased cost of working	£ 10,000	Limit of Indemnity
Loss of Revenue	£ 10,000	Limit of Indemnity
Commercial Legal Protection	£ 500,000	Limit of Indemnity
Office Equipment	£ 5,000	
Defibrillators and cabinets	£ 5,000	
Personal Accident (age 16-90)		
Capital Benefits	£100,000	
Temporary Total Disablement	£ 500	per week
Keyman cover	£ 400	per week up to a max of 10 weeks
Internet and e-mail	£ 5,000	
Crisis Management	£ 10,000	
Increased cost of working	£ 10,000	

#### **Sums Insured:**

Street furniture £91,896.62 (4% rise)

Bus Shelters	
Carnkie East	£ 7,890
Carnkie Village	£ 7,890
Penmarth	£ 7,890
Crelly	£ 7,529
Trewennack	£ 7,170
Wheal Dream	£ 7,659
Wendron	£ 7,659
Burras	£ 3,585
Porkellis	£ 3,585
Rame Cross	£ 3,585
Edgcumbe	£ 7,890

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Celtic Cross	
Rame Cross	£ 7,172
Wendron Cross	£ 7,172
4 Boundary stones	£ 4,014
Playground equipment £17,457.63 (4% rise)	
1 slide	£ 3,195
1 set swings	£ 1,459
1 tower equipment	£ 14,590

Additionally, when on Parish Council business, all volunteers are covered under this insurance.

Cllr Durkin proposed Cllr Mrs Moyle seconded and it was agreed to insure Wendron Parish Council through AXA Insurance UK plc and to pay the premium demanded of £ 1,016.32

Members noted that Wendron Parish Council will self-insure all its assets other than those listed on the schedule during the year to May 31, 2020.

## 15 PARISH MATTERS

### Community Notice-boards

Members considered the repair or replacement of parish council owned notice-boards within the community. It was noted that the boards at Porkellis and at Carnkie need new locks and it was further agreed to ask Bob Sanders to add the renovation and repair of all the notice-boards within the Parish to his list. The question of replacing notice-boards in a poor state of repair was raised, but no decisions made.

### Carnkie Wendron Village Hall

Cllr Durkin reported concerns expressed by members of the Carnkie Wendron Village Hall Committee about the state of the road leading up to the Hall. This is the responsibility of the developer of the new cottages on the Wakefield site and the Clerk reported that he had tried to telephone him on a number of occasions without success.

### Neighbourhood Plans

Cllr Mrs Borman reported that Cornwall has Officers ready and able to give advice to groups preparing Neighbourhood Plans. She and other Councillors will be attending a presentation from one of these Officers in the near future.

### Survey of road safety issues within the parish

Cllr Durkin reported that one of the questions in the proposed Neighbourhood Planning Questionnaire concerns residents' thoughts about Transport and Accessibility and improvements to the Highways Network within the Parish. He hopes the findings can be included in the final plan.

### Japanese Knotweed

Members noted that it is the responsibility of individual land-owners to control Japanese knotweed. The Clerk was asked to contact Cornwall Council about the large stand of Japanese knotweed on Rame Common.

## 16 FINANCE

The Clerk presented Councillors with a statement of Wendron Parish Council's financial position as at May 13, 2019. A copy of that statement is attached to these minutes.

Members considered a request from the Porkellis Village Hall Association for financial help towards the cost of replacing the windows at the rear of the property. It was proposed by Cllr Durkin, seconded by Cllr Mrs Hampton and agreed that, under the terms of Section 142(2A) of the Local Government Act 1972, the sum of £1,000 be forwarded to the Porkellis Village Hall Association to help finance the cost of replacing the windows at the rear of the property. The money to be forwarded once an assurance has been given that full funding is in place.

The following accounts were presented for consideration:

	GROSS	NET	VAT
J.P.Richards (Internal Auditor)	£ 290.00		
Eric and Jeff Bray	£ 240.00	£ 200.00	£ 40.00
R.Sanders			
Churchyards (11/04 and 25/04)	£ 280.00		
Trelill Well	£ 30.00		
Boundary Stones	£ 60.00		

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Open Spaces	£ 340.00			
Moles	£ 60.00			
		total	£ 924.00	£ 770.00
				£ 154.00
Colin Chapman				
Salary (April)	£ 1,096.46			
telephone	£ 33.10			
office expenses	£ 73.21			
travelling	£ 31.20			
use of home	£ 25.00			
		total	£ 1,258.97	

Proposed by Cllr Mitchell, seconded by Cllr Mrs Borman and agreed that the above four accounts be paid.

The following receipts were noted

CC Precept (1 <sup>st</sup> instalment)	£ 17,250.00
CC CTS grant (1 <sup>st</sup> instalment)	£ 335.34
Robert Lawrence ( Mr Reed)	£ 125.00
Walks Booklets	£ 20.00

## 17 PLANNING

### Applications

*As the applicant, Cllr Stevens declared a pecuniary interest in the following application and left the room.*

PA19/01953 – Mr & Mrs Stevens – Proposed extensions to commercial garage – R & G Motors, Carnkie. Cllr Mrs Moyle proposed, Cllr Durkin seconded and it was agreed that this application should be returned with the following observation *Wendron Parish Council supports this application.*

*Cllr Stevens returned to the room.*

PA19/02799 Mr A.Waters – Non Material Amendment to PA94/00855/F dated 20th February 1995 for the conversion of redundant barn into a dwelling and erection of a domestic garage/store namely alterations to the garage construction finishes – Mandolin Cottage, Wendron. The Chairman proposed, Cllr Mrs Borman seconded and it was agreed that this application should be returned with the following observation *Wendron Parish Council supports this application.*

PA19/03287 Mr B.Harris – Installation of septic tank and soakaway – Carnmenellis House, Calvadrack. The Chairman proposed, Cllr Mrs Borman seconded and it was agreed that this application should be returned with the following observation *Wendron Parish Council supports this application.*

### Decisions

PA18/02822 APPROVED – Proposal Affordable New Dwelling – land adjacent Butteriss Cottage, Edgcumbe – *noted*

PA18/10840 REFUSED – Certificate of Lawful use for Existing use of garden in association with ancillary buildings in connection with private dwelling house – The Homestead, Crelly – *noted*

PA19/01063 APPROVED – Proposed two storey rear and side extension – Boskenna, Carnkie – *noted*

PA19/01908 APPROVED – Conversion, alteration and extension of existing barns to a form two dwellings without compliance with condition 11 and variation of condition 2 in respect of decision notice PA17/08483 – Sharwood, Lezerea – *noted*

PA19/02219 APPROVED – Construction of a replacement dwelling – The Drey, Carnkie – *noted*

PA19/02833 APPROVED – Non material amendment relating to PA17/07912 (Ground floor extension and terrace. Alterations to existing dwelling) Minor adjustment to position of Kitchen window – Trelubbas Wartha House, Redruth Road, Wendron – *noted*

## 18 REPORT OF CLERK AND CORRESPONDENCE

### Correspondence

**Edgcumbe Methodist Chapel** acknowledgment of and thanks for donation towards the maintenance of the churchyard – *noted*

**Cornwall Council** confirmation of Tree Preservation Order on land north of Gwarth an Drae – *noted*

## 19 CHAIRMAN'S COMMENTS

The Chairman made no comments at this stage of the meeting.

Chairman's initials.....

**20 COUNCILLORS' COMMENTS**

Cllr Mitchell again reported that the lights on Park Pedrek at Rame Cross are still left burning all night, this despite assurance from Coastline that a timer switch has been installed.

It was again noted that drivers are speeding through Rame, particularly first thing in the morning between 7.00am and 8.30am and the Clerk was asked to invite the Police Mobile Camera Unit to attend.

Members noted that the Traffic Regulation Order notices at the bus stops in Rame had been removed very shortly after they had been posted.

**21 MATTERS FOR INCLUSION AT FUTURE MEETINGS**

No further matters for inclusion at future meetings were tabled.

**DATE AND TIME OF NEXT MEETING**

Monday June 10, 2019 at 7.00pm in Penmarth Methodist Sunday School.

Signed.....Chairman

Date.....

Chairman's initials.....