

WENDRON PARISH COUNCIL

www.wendronparishcouncil.org.uk

May 13, 2019

To all Parish Councillors

Members of the Public

and Press

C.F.P.Chapman
Clerk to the Council
Chy Lean
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You are hereby summonsed to attend the Annual Meeting of Wendron Parish Council to be held on Monday May 13, 2018 immediately following the Annual Parish Meeting in Penmarth Methodist Sunday School.

C.F.P. Chapman

AGENDA

- 1 **ELECTION OF CHAIRMAN**
- 2 **CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE**
- 3 **ELECTION OF VICE-CHAIRMAN**
- 4 **TO RECEIVE APOLOGIES FOR ABSENCE**
- 5 **TO RECEIVE DECLARATIONS OF INTEREST**
 - a) **in items on the agenda**
 - b) **of gifts (received as a result of being a member of the Council) of a value greater than £25**
- 6 **TO CONFIRM THE MINUTES OF THE LAST MEETING**
- 7 **MATTERS ARISING AND NOT COVERED ELSEWHERE IN THIS AGENDA**
- 8 **PUBLIC PARTICIPATION**
- 9 **CORNWALL COUNCILLOR'S COMMENTS**
- 10 **STANDING ORDERS**

To re-adopt Wendron Parish Council's Standing Orders (last reviewed in June 2018)
- 11 **FINANCIAL REGULATIONS**

To re-adopt Wendron Parish Council's Financial Regulations (last revised in February 2016)
- 12 **RISK ASSESSMENT**

To re-adopt Wendron Parish Council's Risk Assessment document (last reviewed in September 2018)
- 13 **APPOINTMENT OF COUNCILLORS TO POSTS OF RESPONSIBILITY**
 - Bank signatories
 - Planning
 - Neighbourhood Plans
 - Notice-boards
 - Wendron Lawn Cemetery
 - Footpaths and bridleways
 - Telephone kiosks
 - Burras Community Hall
 - Wendron Silver Band
 - Carnkie – Wendron Hall
 - Highways
 - Carnkie Play Area weekly inspections
 - Community Network Panel

14 PARISH COUNCIL MATTERS

Co-opted members

To consider the co-option of a Parish Councillor

Transfer of public open space at Rame Cross

To consider the Parish Council's solicitor's advice concerning the transfer of the title and to resolve to

- note the contents of his letter
- decide whether or not the Parish Council requires fresh searches (bearing in mind the fact that the searches were conducted in 2014)
- accept the terms as stated in the proposed Transfer
- nominate two individuals to sign the Transfer on behalf of Wendron Parish Council

Appointment of the Internal Auditor for the year to March 31, 2020

To appoint the Internal Auditor for the year to March 31, 2020

Renewal of Insurance Policy

To consider an invitation to renew Wendon Parish Council's Insurance Policy with AXA Insurance UK plc for a premium of £1,016.32

15 PARISH MATTERS

Community Notice-boards

To consider the replacement of notice-boards within the community

Survey of road safety issues within the parish

To consider the production of a survey identifying road safety issues within the parish

16 FINANCE

To consider a request from the Porkellis Village Hall Association for financial help towards the cost of replacing the windows at the rear of the property

To present accounts received including the following for consideration:

	GROSS	NET	VAT
J.P.Richards (Internal Auditor)	£ 290.00		
Colin Chapman			
Salary (April)	£ 1,096.46		
telephone	£ 33.10		
office expenses	£ 73.21		
travelling	£ 31.20		
use of home	£ 25.00		
	total	£ 1,258.97	

To note the following receipts

CC Precept (1 st instalment)	£ 17,250.00
CC CTS grant (1 st instalment)	£ 335.34
HMRC (VAT refund)	£ 4,713.55

17 PLANNING

To make observations on planning applications including the following

PA19/01953 – Mr & Mrs Stevens – Proposed extensions to commercial garage – R & G Motors, Carnkie.

PA19/02833 Mr & Mrs I.Carpenter – Non material amendment relating to PA17/07912 (Ground floor extension and terrace. Alterations to existing dwelling. Minor adjustment to position of Kitchen window) – Trelubbas Wartha House, Redruth Road.

PA19/02799 Mr A.Waters – Non Material Amendment to PA94/00855/F dated 20th February 1995 for the Conversion of redundant barn into a dwelling and erection of a domestic garage/store namely alterations to the garage construction finishes – Mandolin Cottage, Wendron.

PA19/03287 Mr B.Harris – Installation of septic tank and soakaway – Carnmenellis, Calvadvack.

Decisions

PA18/02822 APPROVED – Proposal Affordable New Dwelling – land adjacent Butteriss Cottage, Edgcumbe

PA19/01063 APPROVED – Proposed two storey rear and side extension – Boskenna, Carnkie

PA19/01908 APPROVED – Conversion, alteration and extension of existing barns to a form two dwellings without compliance with condition 11 and variation of condition 2 in respect of decision notice PA17/08483 – Sharwood, Lezerea

PA19/02219 APPROVED – Construction of a replacement dwelling – The Drey, Carnkie

PA19/02833 APPROVED – Non material amendment relating to PA17/07912 (Ground floor extension and terrace. Alterations to existing dwelling) Minor adjustment to position of Kitchen window – Trelubbas Wartha House, Redruth Road, Wendron

18 REPORT OF CLERK AND CORRESPONDENCE

Edgumbe Methodist Chapel acknowledgment of and thanks for donation towards the maintenance of the churchyard

Cornwall Council confirmation of Tree Preservation Order on land north of Gwarth an Drae

19 CHAIRMAN’S COMMENTS

20 COUNCILLORS’ COMMENTS

21 MATTERS FOR INCLUSION AT FUTURE MEETINGS

DATE AND TIME OF NEXT MEETING

Monday June 10, 2019 at 7.30pm in Penmarth Methodist Sunday School.

WENDRON PARISH COUNCIL

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Items in addition to those on the Agenda which may or may not be contentious.

16 FINANCE

	GROSS	NET	VAT
Eric and Jeff Bray	£ 240.00	£ 200.00	£ 40.00
R.Sanders			
Churchyards (11/04 and 25/04)	£ 280.00		
Trelill Well	£ 30.00		
Boundary Stones	£ 60.00		
Open Spaces	£ 340.00		
Moles	£ 60.00		
total	£ 924.00	£ 770.00	£ 154.00
To note the following receipts			
Robert Lawrence (Mr Reed)	£ 125.00		

17 PLANNING

Decisions

PA18/10840 REFUSED – Certificate of Lawful use for Existing use of garden in association with ancillary buildings in connection with private dwelling house – The Homestead, Crelly

18 REPORT OF CLERK AND CORRESPONDENCE

Clerks and Councils Direct newsletter

WENDRON PARISH COUNCIL

Insurance Policy.

The policy falls due for renewal on June 1, 2019. The quotation from AXA (at a cost of £1,016.32) is directly comparable to the premium of £988.17 paid for the current year.

We are insured for the following contingencies (the core section is common to all AXA Parish Council policies and the premium remains the same whether or not we have a requirement for the cover).

Core Sections:

Public Liability	£10,000,000	Limit of Indemnity
Employers Liability	£10,000,000	Limit of Indemnity
Hirers' Liability	£ 5,000,000	Limit of Indemnity
Officials Indemnity	£ 500,000	Limit of Indemnity
Libel and Slander	£ 500,000	Limit of Indemnity
Employee dishonesty	£ 150,000	Limit of Indemnity
Increased cost of working	£ 10,000	Limit of Indemnity
Loss of Revenue	£ 10,000	Limit of Indemnity
Commercial Legal Protection	£ 500,000	Limit of Indemnity
Office Equipment	£ 5,000	
Defibrillators and cabinets	£ 5,000	
Keyman cover	£ 250	per week up to a max of 10 weeks
Internet and e-mail	£ 5,000	
Increased cost of working	£ 10,000	
Money Non-negotiable	£ 250,000	
Negotiable Money	Any Other Loss	£ 2,500
Personal Accident (age 16-90)		
Capital Benefits	£ 100,000	
Temporary Total Disablement	£500	per week up to a max of 104 weeks

Sums Insured:

Street furniture	£ 91,896.62 (4% rise)	£91,896.62
Bus Shelters		
Carnkie East		£ 7,890
Carnkie Village		£ 7,890
Penmarth		£ 7,890
Crelly		£ 7,529
Trewennack		£ 7,170
Wheal Dream		£ 7,659
Wendron		£ 7,659
Burras		£ 3,585
Porkellis		£ 3,585
Rame Cross		£ 3,585
Edgcumbe		£ 7,890
Celtic Cross		
Rame Cross		£ 7,172
Wendron Cross		£ 7,172
4 Boundary stones		£ 4,014
Playground equipment	£19,259.81 (4% rise)	
1 slide		£ 3,195
1 set swings		£ 1,459
1 tower equipment		£ 14,590

All claims are subject to a £250 policy excess