

# WENDRON PARISH COUNCIL

www.wendronparishcouncil.org.uk

May 9, 2018

To all Parish Councillors

Members of the Public

and Press

C.F.P.Chapman  
Clerk to the Council  
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You are hereby summonsed to attend the Annual Meeting of Wendron Parish Council to be held on **Wednesday May 9, 2018** immediately following the Annual Parish Meeting in the Community Hall, Burras.

C.F.P. Chapman

## AGENDA

- 1 **ELECTION OF CHAIRMAN**
- 2 **CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE**
- 3 **ELECTION OF VICE-CHAIRMAN**
- 4 **TO RECEIVE APOLOGIES FOR ABSENCE**
- 5 **TO RECEIVE DECLARATIONS OF INTEREST**
  - a) in items on the agenda
  - b) of gifts (received as a result of being a member of the Council) of a value greater than £25
- 6 **TO CONFIRM THE MINUTES OF THE LAST MEETING**
- 7 **MATTERS ARISING AND NOT COVERED ELSEWHERE IN THIS AGENDA**
- 8 **PUBLIC PARTICIPATION**
- 9 **CORNWALL COUNCILLOR'S COMMENTS**
- 10 **STANDING ORDERS**

To re-adopt Wendron Parish Council's Standing Orders as last revised in May 2011
- 11 **FINANCIAL REGULATIONS**

To re-adopt Wendron Parish Council's Financial Regulations as last revised in October 2014
- 12 **RISK ASSESSMENT**

To re-adopt Wendron Parish Council's Risk Assessment document as last revised in October 2010
- 13 **APPOINTMENT OF COUNCILLORS TO POSTS OF RESPONSIBILITY**
  - Bank signatories
  - Financial Scrutineer
  - Planning
  - Neighbourhood Plans
  - Notice-boards
  - Wendron Lawn Cemetery
  - Footpaths and bridleways
  - Telephone kiosks
  - Burras Community Hall
  - Wendron Silver Band
  - Carnkie – Wendron Hall
  - Highways
  - Carnkie Play Area weekly inspections
  - Community Network Panel

**14 PARISH COUNCIL MATTERS**

To appoint the Internal Auditor for the year to March 31, 2019

**Renewal of Insurance Policy**

To consider an invitation to renew Wendon Parish Council’s Insurance Policy with AXA Insurance UK plc for a premium of £988.17

**Wendron Lawn Cemetery**

To consider an offer from Mr Chris Bond to site a granite bench in memory of his wife in the Lawn cemetery against the southern hedge

**15 PARISH MATTERS**

**A defibrillator for Menherion**

To consider a request from the residents of Menherion to underwrite the capital cost of a public access defibrillator

**Footpath along the southern causeway of Stithians Lake**

To consider the most appropriate route for the proposed footpath

**16 FINANCE**

To consider a request from Victim Support for financial help towards the cost of the on-going work of the charity

To consider a request from Henry Wedlake for financial help towards the cost of a mining trip to South Africa to gain experience in shaft sinking relevant to the mining engineering course he is presently undertaking

To note the internal auditor’s annual report on Wendron Parish Council’s financial statements for the year April 1, 2017 to March 31, 2018

To approve the Statement of Assurance

To receive the accounts for the year April 1, 2017 – March 31, 2018

To present accounts received including the following for consideration:

	<b>GROSS</b>	<b>NET</b>	<b>VAT</b>
J.P.Richards (Internal Auditor)	£ 273.50		
Eric and Jeff Bray Garden Services	£ 75.00	£ 62.50	£ 12.50
R.Sanders (March and April)			
Churchyards	£ 746.00		
Trelill Well	£ 30.00		
Open spaces	£ 613.00		
	total	£ 1,389.00	£ 277.80
Colin Chapman			
Salary (April)	£ 1,072.04		
telephone	£ 28.95		
office expenses	£ 69.86		
travelling	£ 13.65		
use of home	£ 25.00		
	total	£ 1,209.50	

To note the following receipts

Pendle Funeral Services (Mr Kendall)	£ 585.00
Pendle Funeral Services (Mrs Dower)	£ 370.00
HM Revenue and Customs (refund of VAT)	£ 4,133.75

**17 PLANNING**

**To make observations on planning applications including the following**

PA18/02822 Mr L.G.Duffy – Proposal new dwelling – land adj Butteriss Cottage, Edgcumbe.

PA18/03129 Ms S.Parker – Conservatory – Monkeys Inn, Halwin, Porkellis.

PA18/03198 Mr Young – Barn conversion to form single dwelling and replacement building to house pumping station – Boquo Farm, Farms Common.

PA18/03299 Mr J.King – Proposed extensions to provide additional bedroom, living room and games room – Moorland View House, Carnmenellis.

PA18/03351 Ms C.McShane – Construction of a new extension with garage underneath and replacement balustrade & improvements to existing balcony – Tree House, Penmarth.

PA18/03460 Mr and Mrs P.Cockerham – Application for removal of conditions 3-5 and variation of conditions 11 and 16 in respect of decision notice PA17/08483 – Sharwood, Lezerea, Porkellis.

**Decisions**

PA18/00541 APPROVED – Application for the demolition of existing timber storage building and construction of two storey building with garage at lower ground level and two bedroom apartment at upper ground floor level – Sycamore Cottage, Tolcarne Lane, Burras

PA18/01445 APPROVED – Change of use of The Ash House and The Alder House from holiday letting to full residential – The Ash House and The Alder House, Little White Alice, Calvadnack, Carnmenellis

PA18/01535 APPROVED – Enhanced toilet facilities for existing tearoom – The Homestead, Crelly

PA18/01702 APPROVED – To erect two cattle sheds (mirror image of each other) approx. 14m x 6m each and associated yard – Retanna Farm, Penryn

PA18/01999 APPROVED – First floor timber framed extension and installation of rooflights – Halcot, Porkellis

PA18/02028 APPROVED – Proposed extensions and alterations to Crelly Farmhouse – Crelly Farmhouse, Trenear

PA18/02285 APPROVED – Proposed single storey extension and formation of detached double garage – Barn 2, Whitegates, Retanna

PA18/02542 APPROVED – Replacement side/rear extension, separate side extension and alterations to existing dwelling – Carnebone Farmhouse, Laity

PA18/02846 APPROVED – Demolition of existing extension and outbuilding and construction of a two storey extension, sunroom and single garage/store. Proposed Juliet balcony on the north elevation – Salena Cottage, Church Town, Wendron

**18 REPORT OF CLERK AND CORRESPONDENCE**

**Carnmenellis Churchyard Preservation Committee** acknowledgment of and thanks for donation

**19 CHAIRMAN'S COMMENTS**

**20 COUNCILLORS' COMMENTS**

**21 MATTERS FOR INCLUSION AT FUTURE MEETINGS**

**DATE AND TIME OF NEXT MEETING**

Monday June 11, 2018 at 7.30pm in the Community Hall, Burras.

# WENDRON PARISH COUNCIL

**May 9, 2018**

Items in addition to those on the Agenda which may or may not be contentious.

**16 FINANCE**

To note the following receipts

Mrs Bettridge (Walks Booklet)	£ 5.00
Pendle Funeral Services (Mrs Osborne)	£ 1,170.00
Robert Lawrence (Mrs Bond)	£ 80.00

**17 PLANNING**

**Applications**

PA18/02847 Mr and Mrs Drew – Construction of a single dwelling to the land adjacent to Mallow Court, Helston – land adj to Mallow Court, Wendron.

PA18/03809 Mr and Mrs Butler – Conversion and extension of barn to form a new dwelling – Redundant Barn, Carnkie Farm, Carnkie.

**18 REPORT OF CLERK AND CORRESPONDENCE**

**Clerks and Councils Direct** newsletter