

WENDRON PARISH COUNCIL

www.wendronparishcouncil.org.uk

May 9, 2016

To all Parish Councillors

Members of the Public

and Press

C.F.P.Chapman
Clerk to the Council
Chy Lean
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You are hereby summonsed to attend the Annual Meeting of Wendron Parish Council to be held on Monday May 9, 2016 immediately following the Annual Parish Meeting in the Community Hall, Burras.

C.F.P. Chapman

AGENDA

- 1 **ELECTION OF CHAIRMAN**
- 2 **CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE**
- 3 **ELECTION OF VICE-CHAIRMAN**
- 4 **TO RECEIVE APOLOGIES FOR ABSENCE**
- 5 **TO RECEIVE DECLARATIONS OF INTEREST**
 - a) **in items on the agenda**
 - b) **of gifts (received as a result of being a member of the Council) of a value greater than £25**
- 6 **TO CONFIRM THE MINUTES OF THE LAST MEETING**
- 7 **MATTERS ARISING AND NOT COVERED ELSEWHERE IN THIS AGENDA**
- 8 **PUBLIC PARTICIPATION**
- 9 **CORNWALL COUNCILLOR'S COMMENTS**
- 10 **POLICE REPORT**
- 11 **STANDING ORDERS**

To re-adopt Wendron Parish Council's Standing Orders
- 12 **FINANCIAL REGULATIONS**

To re-adopt Wendron Parish Council's Financial Regulations
- 13 **RISK ASSESSMENT**

To re-adopt Wendron Parish Council's Risk Assessment document
- 14 **APPOINTMENT OF COUNCILLORS TO POSTS OF RESPONSIBILITY**
 - Bank signatories
 - Financial Scrutineer
 - Planning
 - Notice-boards
 - Wendron Lawn Cemetery
 - Footpaths and bridleways

- Telephone kiosks
- Burras Community Hall
- Wendron Silver Band
- Carnkie – Wendron Hall
- Highways
- Carnkie Play Area weekly inspections
- Community Network Panel

15 PARISH COUNCIL MATTERS

To appoint the Internal Auditor for the year to March 31, 2017

Renewal of Insurance Policy

To review the terms of Wendon Parish Council's Insurance Policy and to consider an invitation from Came and Company to renew insurance cover for an annual premium of £910.16

16 PARISH MATTERS

Gateways at Rame/Edgcumbe

To consider commissioning gateways for Rame/Edgcumbe

Telephone boxes

To receive an update on the telephone boxes in Carnkie, Porkellis and Trenear

The land at Carnkie

To note the date, time and place of the meeting to allow the residents of Carnkie the opportunity to air their views on the future of this parcel of land

17 FINANCE

To note the internal auditor's annual report on Wendron Parish Council's financial statements for the year April 1, 2015 to March 31, 2016

To approve the Statement of Assurance

To receive the accounts for the year April 1, 2015 – March 31, 2016

To consider the Clerk's annual salary

To present the following accounts for consideration:

		GROSS	NET	VAT
J.P.Richards (Internal Audit)		£ 255.00		
The Information Commissioner		£ 35.00		
Unicorn Restorations (telephone box)		£ 583.56	£ 486.30	£ 97.26
Colin Chapman				
Salary (April)	£ 1,033.00			
telephone	£ 30.10			
office expenses	£ 84.25			
travelling	£ 76.70			
use of home	£ 25.00			
	total	£ 1,249.05		

To note the following receipts

R.E.Lawrence (Mr Lawrence - memorial)	£ 80.00
HM Revenue and Customs (refund of VAT)	£ 3,111.44
Pendle Funeral Services (Mr Johns)	£ 950.00

18 PLANNING

To make observations on planning applications including the following

PA16/02221 Mrs E.Cook –Replacement outbuilding – East Calvadrack, Carnmenellis.

PA16/02743 Mr A.Hutchings – Construction of replacement agricultural building – Lower Polgear Farm, Polgear.

PA16/03291 Mr and Mrs Thomson – Proposed conservatory extension to an existing domestic dwelling – 6 Roseline Estate, Carnkie.

PA16/03429 Mrs L.Smith – Outline planning application with all matters reserved: Demolition of garage and erection of dwelling – land adj Treweath, Trewennack.

PA16/03764 Mr C.Brookes – Construction of 3 bed dormer bungalow using existing access – land adj Meadow Court, Rame Cross.

Decisions

PA16/00651 GRANTED (CAADs and LUs only) – Certificate of Lawful Development of Existing Use of formation of dwelling – 2 Bramble Edge, Halabezack, Porkellis

- 19 **REPORT OF CLERK AND CORRESPONDENCE**
- 20 **CHAIRMAN’S COMMENTS**
- 21 **COUNCILLORS’ COMMENTS**
- 22 **MATTERS FOR INCLUSION AT FUTURE MEETINGS**

DATE AND TIME OF NEXT MEETING

Monday June 13, 2016 at 7.30pm in the Community Hall, Burras.

WENDRON PARISH COUNCIL

May 9, 2016

Items in addition to those on the published Agenda which may or may not be contentious.

17 FINANCE

To receive a request from the Helford River Children’s Sailing Trust for financial help towards its work.

To present the following account for consideration:

	GROSS	NET	VAT
J.P.Meadows (hosting website)	£ 150.00		
Eric and Jeff Bray	£ 200.00	£ 166.67	£ 33.33
Gareth Mitchell			
Open Areas 03/04	130.00		
Bus shelters	26.00		
	total		
	£ 156.00		
R.Sanders			
Churchyards 15/04 & 25/04	250.00		
Trelill Well 15/04 & 29/4/	60.00		
	total	£ 310.00	£ 62.00

18 PLANNING

Applications

PA16/02768 Ms N.Endean – New dwelling house – Land rear of Meadowside, Trewennack

Decisions

PA16/02461 APPROVED – Alterations and extensions to dwelling – Netley Farm, Boswin

PA16/03764 WITHDRAWN – Construction of 3 bed dormer bungalow using existing access – land adj Meadow Court, Rame Cross

19 REPORT OF CLERK AND CORRESPONDENCE

Clerks and Councils Direct newsletter

The Post Office concerning Post Office services at Porkellis