

# WENDRON PARISH COUNCIL

www.wendronparishcouncil.org.uk

May 712, 2015

To all Parish Councillors

Members of the Public

and Press

C.F.P.Chapman  
Clerk to the Council  
Chy Lean  
St Keverne Road  
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Helston  
Cornwall  
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You are hereby summonsed to attend the Annual Meeting of Wendron Parish Council to be held on Monday May 11, 2015 immediately following the Annual Parish Meeting in the Community Hall, Burras.

C.F.P. Chapman

## AGENDA

- 1 **ELECTION OF CHAIRMAN**
- 2 **CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE**
- 3 **ELECTION OF VICE-CHAIRMAN**
- 4 **TO RECEIVE APOLOGIES FOR ABSENCE**
- 5 **TO RECEIVE DECLARATIONS OF INTEREST**
  - a) **in items on the agenda**
  - b) **of gifts (received as a result of being a member of the Council) of a value greater than £25**
- 6 **TO CONFIRM THE MINUTES OF THE LAST MEETING**
- 7 **MATTERS ARISING AND NOT COVERED ELSEWHERE IN THIS AGENDA**
- 8 **PUBLIC PARTICIPATION**
- 9 **CORNWALL COUNCILLOR'S COMMENTS**
- 10 **POLICE REPORT**
- 11 **STANDING ORDERS**

To re-adopt Wendron Parish Council's Standing Orders
- 12 **FINANCIAL REGULATIONS**

To re-adopt Wendron Parish Council's Financial Regulations
- 13 **RISK ASSESSMENT**

To re-adopt Wendron Parish Council's Risk Assessment document
- 14 **APPOINTMENT OF COUNCILLORS TO POSTS OF RESPONSIBILITY**
  - Bank signatories
  - Financial Scrutineer
  - Planning
  - Notice-boards
  - Wendron Lawn Cemetery
  - Footpaths and bridleways
  - Telephone kiosks
  - Burras Community Hall
  - Wendron Silver Band

- Carnkie – Wendron Hall
- Highways
- Carnkie Play Area weekly inspections
- Community Network Panel

**15 PARISH COUNCIL MATTERS**

To appoint the Internal Auditor for the year to March 31, 2016

**Co-option of a Councillor**

To consider the co-option of a Councillor

**Renewal of Insurance Policy**

To review the terms of Wendon Parish Council's Insurance Policy and to consider an invitation from Came and Company to renew insurance cover

**16 FINANCE**

To note the internal auditor's annual report on Wendron Parish Council's financial statements for the year April 1, 2014 to March 31, 2015

To consider the Clerk's annual salary

To present the following accounts for consideration:

	<b>GROSS</b>	<b>NET</b>	<b>VAT</b>
The Information Commissioner	£ 35.00		
Eric and Jeff Bray	£ 144.00	£ 120.00	£ 24.00
Colin Chapman			
Salary (April)	£ 1,048.86		
telephone	£ 21.38		
office expenses	£ 44.94		
travelling	£ 21.45		
use of home	£ 25.00		
	total	£ 1,161.63	

**17 PLANNING**

**To make observations on planning applications including the following**

PA14/11848 Mrs J Herron – Outline planning for two affordable and two open market dwellings – land west of Hillington, Carnkie

PA15/00803 Dr R Donovan – Planning permission for 2nd floor extension – Osokosie, Trewennack.

PA15/03422 Mr & Mrs N Hayes – Proposed change of use from agricultural barn to residential dwelling & associated works – Bodilly Veor, Crelly

PA15/03571 Mr and Mrs M Hampton – Certificate of lawfulness for the existing use of dwelling without compliance with condition 9 (holiday accommodation only) attached to decision notice PA07/02041/F dated 31 August 2008 – The Barn, Lower Porkellis Farm

**To note planning application decisions including the following**

PA15/01561 Granted (CAADs and LUs only) – Application for lawful development certificate for an existing use (residential occupancy without complying with condition 5 in relation to decision notice W2/72/39770/F) dated 22.05.73 – Little Carthew, Wendron

PA15/01676 APPROVED – Listed building consent for reconstruction of recently demolished gable end wall, re-introduction of missing roof and first floor structural timbers, replacing any found to be defective. Reintroduce missing roof slates and associated, whilst also replacing those to remaining section of roof and introduce thermal insulation to roof – Trelil Farm, Helston

PA15/00973 APPROVED – Erection of a dwelling – land adj. to Tregarthen, Halwin

PA15/01872 APPROVED – Proposed rear and side extension to existing domestic dwelling. Change of use from agricultural land to domestic garden – Halwyn Bungalow, Halwin

PA15/02106 APPROVED – Formation of stable block – land adj. to West Halabezack Farm, Porkellis

**Correspondence including the following**

**Property Chamber, Land Registration Division** in the matter of a reference from HM Land Registry between Wendron Parish Council and (1) Tony Robins (2) Jessica Robins  
**Mr George** Commons Act (Section 38) concerning proposed construction work on Common Land CL239 (Carnkie Common)

- 18 REPORT OF CLERK AND CORRESPONDENCE  
Cornwall**
- 19 CHAIRMAN'S COMMENTS**
- 20 COUNCILLORS' COMMENTS**
- 21 MATTERS FOR INCLUSION AT FUTURE MEETINGS**

**DATE AND TIME OF NEXT MEETING**

Monday June 8, 2015 at 7.30pm in the Community Hall, Burras.

# WENDRON PARISH COUNCIL

May 11, 2015

Items in addition to those on the Agenda which may or may not be contentious.

## 17 FINANCE

To present the following account for consideration:

	<b>GROSS</b>	<b>NET</b>	<b>VAT</b>
R.Sanders (Churchyards 08/04 & 22/04)	£ 250.00		
Euro Tool Hire (chipper at Penmarth)	£ 189.01	£ 158.40	£ 30.61
Gareth Mitchell			
Open Areas 03/04	130.00		
Bus shelters	26.00		
Open Areas 16/04	130.00		
Herbicide (Rame Cross)	13.00		
Tree work at Penmarth	117.00		
Carnkie play area	58.48		
Total	£ 474.48	£ 496.61	£ 4.87

To note the following receipts

HM Revenue & Customs (VAT refund)           £ 1,143.14

## 18 PLANNING

### Decisions

PA15/03750 Not acceptable as amendment – Non-material amendment to PA09/00962/RM (erection of an agricultural worker's dwelling) to reduce size, remove detailing, alter finishing materials – Higher Boquo Farm, Farms Common

## 19 REPORT OF CLERK AND CORRESPONDENCE

**Clerks and Councils Direct** newsletter

**Peninsula Community Health** newsletter