

WENDRON PARISH COUNCIL

www.wendronparishcouncil.org.uk

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Minutes of the Annual Meeting of Wendron Parish Council held in the Community Hall, Burras on Monday May 12, 2014 immediately following the end of the Annual Parish Meeting.

Present:	Cllr Mrs M.Warren (Chairman)	Cllr Mrs D.Mitchell
	Cllr Mrs S.Moyle (Vice-Chairman)	Cllr Mrs M.Nute
	Cllr G.Gibson	Cllr Mrs C.Radbone
	Cllr R.Maddern	Cllr A.Tremayne
	Cllr C.Mitchell	C.F.P.Chapman (Clerk)

Visitors: CCllr Dr Jenkin, Mr and Mrs Oliver, Mr Rapson, Mr Watton and Mr and Mrs Wilson.

The Chairman welcomed members and visitors to the Annual Meeting.

1 ELECTION OF CHAIRMAN

Cllr Mrs Nute proposed, Cllr Mrs Moyle seconded, all others in favour that Cllr Mrs Warren be elected to the Chair of Wendron Parish Council for the year 2014 – 2015.

2 CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE

Cllr Mrs Warren read aloud, signed and dated the statutory Declaration of Acceptance of the Office of Chairman of Wendron Parish Council for the year 2014 – 2015 in the presence of the Council and Clerk.

3 ELECTION OF VICE-CHAIRMAN

Cllr Mrs Warren proposed, Cllr Mitchell seconded, all others in favour that Cllr Mrs Moyle be elected to the post of Vice-Chairman for the year 2014 – 2015.

4 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr van den Berg, Cllr Davidson, Cllr Mrs Hook and PCSO Wickford.

5 DECLARATIONS OF INTEREST

in items on the agenda

There were no declarations of interest in items on the agenda.

of gifts (received as a result of being a member of the Council) of a value greater than £25

There were no declarations of gifts of a value greater than £25.

6 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Cllr Tremayne proposed, Cllr Mrs Moyle seconded, Cllr Mrs Mitchell and Cllr Mrs Nute being absent from the last meeting abstained, all others in favour that the minutes of the meeting held on Monday April 14, 2014 are a true record and the Chairman signed them as such.

7 MATTERS ARISING AND NOT COVERED ELSEWHERE IN THIS AGENDA

There were no matters arising which are not covered elsewhere in this agenda.

8 PUBLIC PARTICIPATION

Mr Oliver stated that he and his fiancée were present to seek the Parish Council's support for his planning application for an extension and a new garage at Highcroft, Viscar.

Chairman's initials.....

Mr Wotton stated that he was in attendance for pre-application purposes for a development of affordable homes on an exception site at Porkellis. Initially the owners are looking at four new dwellings, but he stressed that their wish is for everyone to work together and that whether or not the homes should be for rent or sale is a matter for discussion.

Mr Rapson stated that he was present to seek the Council's view on the erection of a replacement wind turbine at Carnebone Farm. (The proposed turbine will have two blades, will be 1½ metres higher and will generate 33% more electricity than the existing turbine.) The Chairman explained that until the Council has a copy of the full planning application on the table, it is constrained in its ability to express an opinion.

Mr Wilson presented members with a file containing proposals to create a holiday complex at Little Menherion and stated that he and his wife were present to seek an opinion on their plans. The Chairman repeated what she had said to Mr Rapson.

9 CORNWALL COUNCILLOR'S COMMENTS

Apologising for her absence from the last meeting, Councillor Dr Jenkin reported that since then

- she has attended Code of Conduct training at County Hall (and that similar training will be available later in the year for Town and Parish Councillors)
- she has been kept busy at Halwin School with the annual budget, a nature walk and the appointment of the new Head Teacher, Mrs Vicki Sanderson, with whom she has been working on a new catering contract
- the future of the mobile library service was discussed at a recent Community Network Panel meeting in Crowan, at which a suggestion had been aired that the Network should take on delivery of the service
- Cornwall Highways now has a process in place whereby Cornwall Councillors can put forward suggestions for highways' projects. She noted that when changes along the A394 were recently put into effect the only parish to miss out was Wendron, possibly because it was without a County Councillor at the time. She will continue to press for lowering the speed limit through Rame and Edgcumbe and emphasised the importance of collating evidence if improvements are to be made to the Helston strategic route (the A394) as it passes through Trewennack
- a recent cabinet meeting had again noted the dire conditions under which pupils at Helston School are expected to learn. She is hopeful that everyone concerned will collaborate in making an application to Whitehall for the money to rebuild
- she is now officially a member of a national minority group – Cornish!

10 POLICE REPORT

Through the Clerk, PCSO Whitford reported that three crimes (theft, possession of a Class B drug and criminal damage) were reported to the police in April.

11 STANDING ORDERS

Cllr Mrs Warren proposed, Cllr Mrs Mitchell seconded, all others in favour that Wendron Parish Council should re-adopt Standing Orders as fully revised in August 2007 and further revised in August 2009, September 2010 and May 2011.

12 FINANCIAL REGULATIONS

Cllr Mrs Warren proposed, Cllr Mrs Mitchell seconded, all others in favour that Wendron Parish Council should re-adopt Financial Regulations last substantially revised in September 2010.

13 RISK ASSESSMENT

Cllr Mrs Warren proposed, Cllr Tremayne seconded, all others in favour that Wendron Parish Council should re-adopt the Risk Assessment document as last substantially revised in October 2010.

14 APPOINTMENT OF COUNCILLORS TO POSTS OF RESPONSIBILITY

Following discussion, it was agreed that the following posts should be the responsibility of the Councillors noted below

- Bank signatories – Cllr Mrs Moyle, Cllr Mrs Warren, C.F.P.Chapman (Clerk)
- Financial Scrutineer – Cllr Mrs Nute
- Noticeboards –
Cllr Mrs Warren (Carnkie), Cllr van den Berg (Trewennack and Trevenen Bal), Cllr Davidson (Penmarth), Cllr Mrs Hook (Burras and Wendron), Cllr Mitchell (Rame and Edgcumbe), Cllr Mrs Radbone (Porkellis)

Chairman's initials.....

- Wendron Lawn Cemetery – Cllr Davidson
- Footpaths and bridleways – Cllr Mrs Moyle
- Burras Community Hall – Cllr Mrs Warren
- Carnkie/Wendron Hall – Cllr Mrs Moyle
- Highways and public transport – Cllr Mitchell
- Carnkie Play Area weekly inspections – Cllr Mrs Hook
- Community Network Panel – Cllr Mrs Warren, Cllr Mrs Moyle

15 PARISH MATTERS

Purchase of a defibrillator

Members noted that Mr Peter Thorne of Wendron Cricket Club has this matter in hand.

A notice-board for Edgcumbe

Members noted that the board has been completed and is ready to be erected, but that the chosen site has proved to be unsuitable. Cllr Mitchell reported that a new site has been identified and that the owner of the land has intimated that he is willing for the board to be erected on it. He will ensure that this is in fact the case and will report back to the Clerk

The gate into Wendron cemetery

The Clerk reported that the new gate into Wendron cemetery is completed and that Mr Tristan Kessell had told him that it would be in position before the meeting tonight. Clearly something has gone amiss!

Wendron Lawn Cemetery

Members considered whether or not to permit photographs to be added to grave-stones in the Lawn Cemetery. Following considerable discussion Cllr Mrs Nute proposed Cllr Mrs Radbone seconded and it was agreed to permit the addition of a photograph to a grave-stone.

16 PARISH COUNCIL MATTERS

Appointment of the Internal Auditor for the year to March 31, 2015

Cllr Mrs Warren proposed, Cllr Mrs Nute seconded and it was agreed that Mr J.P.Richards (formerly Kerrier District Council's Senior Auditor) should continue to act as Wendron Parish Council's internal auditor.

Co-option of Parish Councillors

Members noted that the full Council lacks three members. The Clerk reported that he had received an expression of interest from a resident of Penmarth, who had undertaken to attend the next meeting.

Renewal of Insurance Policy

Members reviewed the terms of Wendron Parish Council's Insurance Policy which, with a policy excess of £250, covers the follow risks

Core Sections

Public Liability £10,000,000 Limit of Indemnity
 Hirers' Liability £2,000,000 Limit of Indemnity
 Employers Liability £10,000,000 Limit of Indemnity
 Officials Indemnity £500,000 Limit of Indemnity
 Libel and Slander £250,000 Limit of Indemnity
 Money Non-negotiable £250,000
 Negotiable Money – Premises £1,000
 Negotiable Money – Any Other Loss £1,000
 Fidelity Guarantee £150,000 Limit of Indemnity
 Increased cost of working £10,000 Limit of Indemnity
 Commercial Legal Protection £100,000 Limit of Indemnity
 Office Equipment £5,000
 Personal Accident (age 16-80)
 Capital Benefits £50,000
 Temporary Total Disablement £200pw

Sums Insured

Street furniture £73,488.63
 Playground equipment £16,292.56

Additionally, when on Parish Council business, all volunteers are covered under this insurance.

Chairman's initials.....

Cllr Mrs Warren proposed, Cllr Mitchell seconded all in favour to insure Wendron Parish Council through Aviva and to pay the premium demanded of £889.83

Members noted that Wendron Parish Council will self-insure all its assets other than those listed on the schedule during the year to May 31, 2015.

17 PLANNING

Applications

PA14/02638 Mr K.Oliver – Proposed extension and new garage – Highcroft, Viscar. Cllr Mrs Warren proposed, Cllr Mitchell seconded all others in favour that this application should be returned with the following observation *Wendron Parish Council supports this application.*

PA14/03051 Mr Andrew Russell – Conversion of three existing barns to residential and holiday let use, plus erection of outbuilding in adjoining field, with ancillary parking/turning area – Crahan Barns, Wendron. Cllr Mrs Warren proposed, Cllr Mitchell seconded and it was agreed that this application should be returned with the following observation *Wendron Parish Council is not convinced that these barns are either worthy of retention or can be converted without considerable engineering work. Wendron Parish Council therefore believes that this application is for new residential units in an unsustainable location in the countryside and, accordingly, requests the Planning Authority to refuse permission for development.*

PA14/03093 Mrs Sally Ford – Creation of new vehicular access to hard-standing and construction of a sand-school area – The Old School House, Halwin. Cllr Mrs Warren proposed, Cllr Mitchell seconded and it was agreed that this application should be returned with the following observation *It is Wendron Parish Council's belief that the proposed new access will create problems relating to the safety of road users and particularly the children attending Halwin School. Wendron Parish Council therefore requests the Planning Authority to refuse permission for development.*

PA14/03220 Mr Terry Sleigh – Erection of agricultural building – 5 Trevenen Bal, Helston. Cllr Mrs Warren proposed, Cllr Mrs Mitchell seconded all others in favour that this application should be returned with the following observation *Wendron Parish Council supports this application subject to the approval of the County Land Agent.*

PA14/03237 Mrs Anna Stairmand – Driveway extension – 2, Wheal Oak, Helston. Cllr Mrs Warren proposed, Cllr Mrs Nute seconded all others in favour that this application should be returned with the following observation *Wendron Parish Council supports this application.*

PA14/03467 Mr and Mrs R.J.Jenkin – Application for the modification or discharge of a planning obligation ref W2/91/00710/F dated 11.09.1992 to allow full residential occupancy – Moorview, Medlyn. Cllr Mrs Nute proposed, Cllr Tremayne seconded all others in favour that this application should be returned with the following observation *It is Wendron Parish Council's understanding that the proposal to discharge this particular planning obligation will result in a new residential unit in the countryside. Such a unit will be unsustainable in terms of the National Planning Policy Framework. Accordingly, Wendron Parish Council requests the Planning Authority to refuse the application.*

PA14/03389 Mr D.Clarke – Proposed two-storey side extension and single storey rear extension – 21, Forth Gwedhen, Helston. Cllr Mrs Warren proposed, Cllr Mrs Mitchell seconded and it was agreed that this application should be returned with the following observation *Wendron Parish Council supports this application.*

Decisions

PA14/01624 APPROVED (Retrospective application for erection of a wooden fence) – 1 Laity Cottages, Laity – *noted*

PA14/01687 APPROVED (Provision of new access, stable building and riding arena) – Little Halwyn, Porkellis – *noted*

PA14/01811 APPROVED (Retention of Temporary Modular Unit) – Nine Maidens Centre – *noted*

PA14/02292 APPROVED (Siting of Caravan for use by the applicants during Conversion of redundant agricultural barns to form two dwellings and associated works (PA13/05230)) – Jubilee Barn, Carnkie – *noted*

PA14/02965 APPROVED (Proposed first floor extension) – The Barn, Farms Common – *noted*

Correspondence

Cornwall Council Notification of appeal against refusal for the erection of a single wind turbine with a tip height of 77 metres with associated infrastructure on land at Lower Lancarrow – *noted*

Chairman's initials.....

18 REPORT OF CLERK AND CORRESPONDENCE

Cornwall Council Review of Polling Districts and Polling Places – *noted*

Victim Support acknowledgment of and thanks for donation – *noted*

Carnmenellis Churchyard Preservation Committee acknowledgement of and thanks for donation – *noted*

Clerks and Councils Direct newsletter – *noted*

Cornwall Council notice of closure of Chapel Hill and Lezerea (May 12 to May 16) surface dressing – *noted*

19 FINANCE

The Clerk presented Councillors with a statement of Wendron Parish Council's financial position as at May 12, 2014. A copy of that statement is attached to these minutes.

The Clerk reported that Mr Peter Richards, Wendron Parish Council's Internal Auditor, has signed off the Annual Return for the year to March 31, 2014 making no comments, observations or suggestions.

The Chairman drew members' attention to the requirement to review the Clerk's salary on an annual basis. It was agreed to consider this matter in closed session at the meeting in June.

The following accounts were presented for consideration:

	GROSS	NET	VAT
J.P.Richards (Internal Auditor)	£ 250.00		
Eric and Jeff Bray	£ 74.00	£ 61.67	£ 12.33
The Information Commissioner	£ 35.00		
Bear Joinery	£ 739.00		
R.Sanders			
Church & Graveyard 04/04	£ 190.00		
Church (28/04)	£ 60.00		
	total	£ 250.00	
Gareth Mitchell			
Cutting grass (08/04)	£ 130.00		
Strim bus shelters	£ 26.00		
Mole catching	£ 52.00		
Cutting grass (22/04)	£ 130.00		
Strim bank (Carnkie)	£ 13.00		
Strim bus shelters	£ 13.00		
Wash Rame Millennium Cross	£ 13.00		
	total	£ 377.00	
Colin Chapman			
Salary (April)	£ 558.24		
telephone	£ 22.30		
office expenses	£ 52.13		
travelling	£ 71.50		
use of home	£ 25.00		
	total	£ 729.17	

Proposed by Cllr Mrs Warren, seconded by Cllr Mrs Nute all others in favour that the above seven accounts be paid.

The following receipts were noted

HMRC (VAT refund)	£ 1,002.14
R.Pascoe (Mr Eddy)	£ 30.00

20 CHAIRMAN'S COMMENTS

The Chairman stated that, other than to thank Cllr Mrs Moyle for attending the Community Network meeting on behalf of Wendron Parish Council and circulating a report on what had been said at it, she had nothing further to add.

21 COUNCILLORS' COMMENTS

Cllr Gibson reported that the river banks at Penmarth need strimming along the full length; that he and some neighbours have made a start with weeding the gutters in the village but that they would appreciate some help; that notices are being removed from the open notice-board in the bus-shelter and that part of the old car-parking area at the southern end of Stithians Reservoir has been opened out.

Chairman's initials.....

21 MATTERS FOR INCLUSION AT FUTURE MEETINGS

Local Needs Affordable Housing
The Clerk's salary
A Neighbourhood Development Plan

DATE AND TIME OF NEXT MEETING

Monday June 9, 2014 at 7.30pm in Burras Community Hall.

Signed.....Chairman

Date.....

Chairman's initials.....