

WENDRON PARISH COUNCIL

www.wendronparishcouncil.org.uk

C.F.P.Chapman
 Clerk to the Council
 Chy Lean
 St Keverne Road
 Mawgan, Helston
 Cornwall TR12 6AY
 telephone 01326 221648
 colinchapman@lineone.net

Minutes of the Annual Meeting of Wendron Parish Council held on Monday May 10, 2010 following the Annual Parish Meeting in the Community Hall, Burras.

Present:	Cllr W.Hamilton (Chairman)	Cllr G.Gibson
	Cllr Mrs M.Warren (Vice-Chairman)	Cllr Mrs C.Lay
	Cllr J.Buxton	Cllr Mrs D.Mitchell
	Cllr M.Boase	Cllr Mrs S.Moyle
	Cllr M.Clayton	C.F.P.Chapman (Clerk)

Visitors: Mr Mitchell.

The Chairman welcomed members and visitors to the Annual Meeting.

1 ELECTION OF CHAIRMAN

Cllr Mrs Warren proposed, Cllr Hamilton seconded, Cllr Clayton and Cllr Gibson abstaining, all others in favour that Cllr Mrs Lay be elected to the Chair of Wendron Parish Council for the year 2010 – 2011.

2 CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE

Cllr Mrs Lay read aloud, signed and dated the statutory Declaration of Acceptance of the Office of Chairman of Wendron Parish Council for the year 2010 – 2011 in the presence of the Council and Clerk.

3 ELECTION OF VICE-CHAIRMAN

Cllr Clayton proposed, Cllr Mrs Warren seconded and it was agreed that the election of a Councillor to the post of Vice-Chairman for the year 2010 – 2011 should be postponed until the June meeting.

4 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr N.van den Berg and Cllr P.Davidson.

5 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Cllr Clayton proposed, Cllr Mrs Warren seconded, Cllr Mrs Mitchell being absent from the previous meeting abstained, all others in favour that, subject to the hand-written amendment, the minutes of the meeting held on Monday April 12, 2010 are a true record and the Chairman signed them as such.

6 MATTERS ARISING AND NOT COVERED ELSEWHERE IN THIS AGENDA

There were no matters arising which are not covered elsewhere in this agenda.

7 PUBLIC PARTICIPATION

Speaking before the meeting began of Planning Application PA10/00206/F Mr N Hosking – Temporary stationing of an agricultural worker's caravan – Land at Lower Burras Farm, Burras, Mr Pickett stated that this application has been withdrawn. However, there remains a need for an agricultural worker's caravan on this site and the application will be re-submitted. He further reported that the County Land Agent has indicated his initial support for a re-submitted application.

8 CORNWALL COUNCILLOR'S COMMENTS

CCllr Clayton stated that the national election has had the effect of postponing a number of difficult decisions which will have to be made by Cornwall Council. These decisions will affect front-line services. Moreover, because funding from central government will fall short, the money held by Parish Councils will be at risk unless Parish Councils have a good reason for holding it.

9 POLICE REPORT

Through the Clerk, PC Vaughan reported that, in April, there had been three crimes reported to the Police: two of possession of cannabis (where both offenders have been cautioned) and a third of assault (where the offender was dealt with by way of Restorative Justice). This compares with five reported crimes in April of last year.

PC Vaughan further reported that Devon and Cornwall have been declared to be the fourth safest place to live in the United Kingdom. This year the county has experienced a 6.4% drop in crime.

10 STANDING ORDERS

Cllr Clayton proposed, Cllr Boase seconded all in favour that Wendron Parish Council should re-adopt Standing Orders as fully revised in August 2007 and partly revised in August 2009.

11 FINANCIAL REGULATIONS

Cllr Hamilton proposed, Cllr Mrs Warren seconded all in favour that Wendron Parish Council should re-adopt Financial Regulations as last substantially revised in September 2007.

12 RISK ASSESSMENT

Cllr Clayton proposed, Cllr Hamilton seconded all in favour that Wendron Parish Council should re-adopt the Risk Assessment document as last substantially revised in October 2007.

13 APPOINTMENT OF COUNCILLORS TO POSTS OF RESPONSIBILITY

Following discussion it was agreed that the following posts should be the responsibility of the Councillors noted below

- Bank signatories –
Cllr Clayton, Cllr Mrs Warren, Cllr Mrs Lay, C.F.P.Chapman (Clerk)
- Financial Scrutiny – Cllr Gibson
- Noticeboards –
Cllr van den Berg (Trewennack), Cllr Boase (Trevenan Bal), Cllr Clayton (Porkellis), Cllr Davidson (Penmarth), Cllr Mrs Lay (Burras and Wendron), and Cllr Mrs Warren (Carnkie)
- Wendron Lawn Cemetery – Cllr Davidson
- Footpaths and bridleways – Cllr Mrs Moyle, Cllr Mrs Warren
- Burras Community Hall – Cllr Mrs Warren
- Wendron Silver Band – Cllr Mrs Warren
- Carnkie Wendron Hall – Cllr Clayton
- Highways and public transport – Cllr Boase
- Community Network Panel – Cllr Mrs Lay, Cllr Mrs Warren

14 PROJECTS WITHIN THE PARISH

Stithians Lake Highway Verge – The Clerk reported that Rex Andrew had estimated that the cost of cutting the verge from the bridge over the river on Polighy Moor to the far end of Stithians Lake would be no more than £100. Cllr Clayton proposed, Cllr Hamilton seconded and it was agreed to ask Rex Andrew to undertake this work on the condition that Cornwall Highways are in agreement.

Calvadmack Common – It was agreed to seek a quotation for an hourly rate to clear a route up to and around the hut circles. It was also agreed that *Time Team* should be contacted with the suggestion that this might be a suitable subject for one of their television programmes.

Public Seat in the Lawn Cemetery – the Clerk reported that the seat in memory of Mr Searle is badly in need of repair and possibly of replacement. It was agreed that Mr Searle's family should be contacted to ascertain whether or not they would like to be involved in this matter.

Carnkie Play Area – the Clerk reported that funding applications for the Rotaweb at the play area in Carnkie had so far been unsuccessful. It was agreed that this project should be kept in mind.

Car Park at Stithians Lake – the Clerk reported that he had received no further information from the South West Lakes Trust about the application for planning permission for this much-needed car park.

Housing Needs Survey – Cllr Clayton asked if, in view of potential changes to planning policy regarding the construction of Local Needs dwellings, Wendron Parish Council would consider producing a Local Needs Housing document which would have planning relevance in the future. He intimated that such a

document could be produced with the help of officers of the Community Network. It was agreed to discuss this matter at a future meeting.

Trinity Praze play area – explaining that he had been approached by a group of children about the matter, Cllr Clayton asked if thought might be given to extending the play area at Trinity Praze. He agreed to give the Clerk details of the landowner whom the Clerk undertook to contact.

15 PARISH COUNCIL MATTERS

Co-option of a Parish Councillor

The Chairman proposed and it was agreed that because of the sensitive nature of this item members of the public should be required to withdraw from the meeting.

The Clerk reported that he had received an application for one of the four vacant places on Wendron Parish Council from Mr Clive Mitchell. Following discussion, Cllr Clayton proposed, Cllr Mrs Warren seconded all others in agreement that Mr Mitchell should be co-opted as a Parish Councillor.

Members of the public were invited to return to the meeting.

The Chairman announced the result of the vote.

Cllr Mitchell read aloud and signed his individual declaration of acceptance of office before Mr Chapman, Clerk to Wendron Parish Council, the Proper Officer. The Chairman welcomed Cllr Mitchell as a member of Wendron Parish Council.

16 PLANNING

Applications

PA10/00386/F Mr I Carpenter – Demolition of existing garage and erection of two storey extension to dwelling – 8 Roseline Estate, Carnkie. Cllr Mrs Moyle proposed, Cllr Mrs Mitchell seconded and it was agreed that this application should be returned with the following observation “Wendron Parish Council supports this application.”

PA10/00412/FE Miss T Hladkij – Extension of time for the conversion of domestic garage into part of residential accommodation and erection of a double domestic garage (Decision Notice Number PA00/00307/FE01 dated 29 June 2005) – Laity Villa, Laity. Cllr Hamilton proposed, Cllr Buxton seconded and it was agreed that this application should be returned with the following observation “Wendron Parish Council supports this application.”

PA10/00398/F Mr T. Williams – Erection of a stable – OS field 6932 Redruth Road, Wendron. Cllr Hamilton proposed, Cllr Mrs Moyle seconded Cllr Boase abstaining and it was agreed that this application should be returned with the following observation “Wendron Parish Council supports this application.”

Decisions

PA10/00045/FD Conditional Permission for Development (continued use of premises without compliance with Condition 3 of Decision Notice Number PA05/00543/F dated 27 June 2005 relating to holiday use) – The Barn, Higher Manhay Farm, Wendron – *noted*

Correspondence

CC Local Council Planning Training Programme – 2010/2011 – *noted*

CC Consultation arrangements Consultee Access update – *noted*

CC Local Council protocol with Planning and Regeneration Service regarding consultations on applications – *noted*

17 REPORT OF CLERK AND CORRESPONDENCE

Cruse Bereavement Care acknowledgement of and thanks for donation – *noted*

PCDT Grow Your Own Potential request for information concerning potential sites for allotments and for a letter of support to help the search for funding – *the Clerk to reply*

CC notification of erection of a bend warning triangular sign *Reduce Speed Now* at Penmarth and a *No Access to A394 – Restricted turning ahead* sign at Roseladden – *the Clerk was asked to enquire about the siting of a warning bend sign near The Vicarage in Penmarth, together with the siting of Priority signs at the same point*

Information Commissioner confirmation of renewal of register entry – *noted*

CC notification that Japanese Knotweed has been identified and is being treated or will be treated on on PROW 72 and 92 – *noted*

CC Andy James re Wendron PC's chevrons – *noted*

South Western Ambulance Service Twentyfourseven newsletter – *noted*

Cornwall Fire and Rescue Service Service Plan 2010/13 – *noted*

Clerks and Councils Direct newsletter – *noted*

CC Renewable and Low Carbon Energy in Cornwall Conference June 4, 2010 at the Eden Project – *noted*

CC re Carnkie Common – notification that the relevant documents have been forwarded to the Inspectorate for determination – *noted*

CC re Viscar Common – notification that the relevant documents have been forwarded to the Inspectorate for determination – *noted*

18 FINANCE

The Clerk reported that the annual internal audit report on Wendron Parish Council's financial statements for the year April 1, 2009 to March 31, 2010 had identified nothing of concern.

The following accounts were presented for consideration:

	GROSS	NET	VAT
Came and Company (insurance)	£ 945.54		
Eric and Jeff Bray (wqed and feed)	£ 164.50	£ 140.00	£ 24.50
J.P.Richards (Internal Auditor)	£ 246.30		
RTS (Garden Services) Ltd (cemetery)	£ 270.25	£ 230.00	£ 40.25
Eric and Jeff Bray (Lawn Cemetery)	£ 60.00	£ 51.06	£ 8.94
Newsquest South West (advert)	£ 51.66	£ 43.96	£ 7.70
Colin Chapman			
Salary (April)	£ 482.60		
telephone	£ 18.64		
office expenses	£ 54.10		
travelling	£ 34.04		
use of home	£ 25.00		
	total	£ 614.38	

Proposed by Cllr Hamilton, seconded by Cllr Clayton all others in favour that the above seven accounts be paid.

The following accounts were also presented for payment.

Cllr Mitchell declared a personal and prejudicial interest in that these two accounts were submitted by Gareth Mitchell, his son.

Cllr Mitchell left the room.

Gareth Mitchell (open spaces)			
Spraying Penmarth	£ 24.00		
Cutting grass 06/04	£ 90.00		
Cutting grass 20/04	£ 90.00		
	total	£ 204.00	
Gareth Mitchell			
Open areas 04/05	£ 90.00		
Re-seeding Viscar Common	£ 26.75		
		£ 116.75	

Proposed by Cllr Hamilton, seconded by Cllr Mrs Moyle all others in favour that the above two accounts be paid.

Cllr Mitchell returned to the room

The following receipts were noted

Helston Museum (booklets)	£ 30.00
Cllr Mrs Moyle (booklets)	£ 9.00
HM Revenue & Customs (file on line)	£ 75.00
HM Revenue & Customs (VAT repayment)	£ 1,670.58
Pendle Funeral Services (Mr Wheeler)	£ 75.00

19 CHAIRMAN’S COMMENTS

The Chairman thanked members for electing her as their Chairman and said that she thought she was pleased by her appointment! She added that, although Cllr Hamilton would be a hard act to follow and although she was ‘green’, she was keen to take Wendron Parish Council forward.

20 MATTERS FOR INCLUSION AT FUTURE MEETINGS

Community Network Panel meeting.

DATE AND TIME OF NEXT MEETING

Monday June 14, 2010 at 7.30pm in the Community Hall, Burras.

Signed.....Chairman Date.....