

# WENDRON PARISH COUNCIL

www.wendronparishcouncil.org.uk

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Minutes of the Annual Meeting of Wendron Parish Council held in the Community Hall, Burras on Monday June 12, 2017 immediately following the end of the Annual Parish Meeting.

**Present:**

Cllr Mrs S.Moyle (Chairman)	Cllr C.Mitchell
Cllr N.van den Berg	Cllr Mrs S.Neary
Cllr P.Davidson	Cllr A.Tremayne
Cllr R.Durkin	
Cllr Mrs K.Hampton	Mr C.Chapman (Clerk)

Visitors: CCllr Dr Jenkin, Mr Stevens and one other.

The Chairman welcomed members and visitors to the Annual Meeting.

## 1 ELECTION OF CHAIRMAN

Cllr Mitchell proposed, Cllr van den Berg seconded, all others in favour that Cllr Mrs Moyle be elected to the Chair of Wendron Parish Council for the year 2017 – 2018.

## 2 CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE

Cllr Mrs Moyle read aloud, signed and dated the statutory Declaration of Acceptance of the Office of Chairman of Wendron Parish Council for the year 2017 – 2018 in the presence of the Council and Clerk.

## 3 ELECTION OF VICE-CHAIRMAN

The Chairman proposed, Cllr Mrs Hampton seconded, all others in favour that Cllr Mrs Neary be elected to the post of Vice-Chairman for the year 2017 – 2018.

## 4 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr Ferris,

## 5 DECLARATIONS OF INTEREST

### in items on the agenda

Cllr Mrs Neary declared a disclosable pecuniary interest in Agenda item 18 (PA17/05236)

### of gifts (received as a result of being a member of the Council) of a value greater than £25

There were no declarations of gifts of a value greater than £25.

## 6 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Cllr Mitchell proposed, Cllr Davidson seconded, Cllr Durkin, Cllr Mrs Hampton and Cllr Tremayne being absent from the last meeting abstained, all others in favour that the minutes of the meeting held on Monday April 10, 2017 are a true record and the Chairman signed them as such.

## 7 MATTERS ARISING AND NOT COVERED ELSEWHERE IN THIS AGENDA

Members noted that

- a field near Nine Maidens School over which enjoys Right to Roam status has been fenced off and is being used to rear pigs
- the community at Porkellis intends planting the verge beneath the village signs with flowers

## 8 PUBLIC PARTICIPATION

There were no comments from members of the public.

Chairman's initials.....

## 9 CORNWALL COUNCILLOR'S COMMENTS

CCllr Dr Jenkin reported that the month since her election to the Unitary Authority has proved challenging. The General Election had curtailed any progress Cornwall might have made and she had been shocked to learn of Ben Dickinson's untimely death. She had been working with him on a number of different Highways related matters including pedestrian access to the Post Office at Rame along Back Hill and at both ends of Penmarth. Cornwall Highways has assured her that everything Ben was working on will be moved forward.

She reported that

- she had attended the affordable housing launch scheme in Rame at which she had met two people who had told her of issues with accessing and using the on-line application system
- she had attended a number of training courses – a requirement of being a Cornwall Councillor
- had met with the new Planning Enforcement team and drawn their attention to a number of ongoing issues within the Parish
- she has a new e-mail address (loveday.jenkin@cornwallcouncillors.org) and added that presently the new system does not allow her access to a number of Cornwall Council's intranet pages which are vital to her job as a Councillor
- Cornwall Highways Fatal Accident team is investigating the recent fatality on the causeway over Stithians Lake: she has suggested that if a barrier is erected consideration should be given to the creation of a pedestrian walkway.

In answer to questions concerning a number of Highways issues including parking in areas adjacent to bus shelters and the extension of the speed limit on Back Hill she suggested that the Council might like to consider putting in a Traffic Order which, although costly, might solve a number of such issues within the Parish.

## 10 STANDING ORDERS

The Chairman proposed, Cllr Davidson seconded, all others in favour that Wendron Parish Council should re-adopt Standing Orders as fully revised in August 2007 and further revised in August 2009, September 2010 and May 2011.

## 11 FINANCIAL REGULATIONS

The Chairman proposed, Cllr Davidson seconded, all others in favour that Wendron Parish Council should re-adopt Financial Regulations last substantially revised in October 2014.

## 12 RISK ASSESSMENT

The Chairman proposed, Cllr Davidson seconded, all others in favour that Wendron Parish Council should re-adopt the Risk Assessment document as last substantially revised in October 2010.

## 13 APPOINTMENT OF COUNCILLORS TO POSTS OF RESPONSIBILITY

Following discussion, it was agreed that the following posts should be the responsibility of the Councillors noted beside them

- Bank signatories – Cllr Mrs Moyle, Cllr Davidson, C.F.P.Chapman (Clerk)
- Financial Scrutineer – vacant
- Planning – Cllr Tremayne
- Noticeboards –  
Cllr Mrs Neary (Burras, Carnkie and Wendron), Cllr van den Berg (Trewennack and Trevenen Bal), Cllr Davidson (Penmarth), Cllr Mitchell (Rame and Edgcombe), Cllr Mrs Hampton (Porkellis)
- Wendron Lawn Cemetery – Cllr Davidson
- Footpaths and bridleways – Cllr Mrs Moyle, Cllr Mrs Hampton, Cllr Durkin
- Telephone kiosks – Cllr Mrs Neary
- Burras Community Hall – Cllr Mrs Moyle
- Carnkie/Wendron Hall – Cllr Mrs Moyle
- Highways and public transport – Cllr Durkin
- Carnkie Play Area weekly inspections – Cllr Tremayne
- Community Network Panel – Cllr Mrs Moyle, Cllr van den Berg
- Donations and grants – Cllr Davidson

Chairman's initials.....

## 14 PARISH COUNCIL MATTERS

### Appointment of the Internal Auditor for the year to March 31, 2018

The Chairman proposed, Cllr Mitchell seconded and it was agreed that Mr J.P.Richards (formerly Kerrier District Council's Senior Auditor) should continue to act as Wendron Parish Council's internal auditor.

### Renewal of Insurance Policy

Members noted the terms of Wendron Parish Council's Insurance Policy which, with a policy excess of £250.00 covers the follow risks

#### Core Sections:

Public Liability	£ 10,000,000	Limit of Indemnity
Hirers' Liability	£ 5,000,000	Limit of Indemnity
Employers Liability	£ 10,000,000	Limit of Indemnity
Officials Indemnity	£ 500,000	Limit of Indemnity
Libel and Slander	£ 500,000	Limit of Indemnity
Money – Non-negotiable	£ 250,000	
Negotiable Money – Any Other Loss	£ 1,000	
Fidelity Guarantee	£ 150,000	Limit of Indemnity
Increased cost of working	£ 10,000	Limit of Indemnity
Loss of Revenue	£ 10,000	Limit of Indemnity
Commercial Legal Protection	£ 100,000	Limit of Indemnity
Office Equipment	£ 5,000	
Defibrillators and cabinets	£ 5,000	
Personal Accident (age 16-90)		
Capital Benefits	£100,000	
Temporary Total Disablement	£500pw	
Keyman cover	£400 per week up to a max of 26 weeks	
Internet and e-mail	£50,000	
Crisis Management	£10,000	
Contract works	£75,000	

#### Sums Insured:

Street furniture	£84,963.59 (2% rise)	
Bus Shelters		
Carnkie East		7,295
Carnkie Village		7,295
Penmarth		7,295
Crelly		6,962
Trewennack		6,630
Wheal Dream		7,082
Wendron		7,082
Burras		3,315
Porkellis		3,315
Rame Cross		3,315
Edgcumbe		7,295
Celtic Cross		
Rame Cross		6,632
Wendron Cross		6,632
4 Boundary stones		3,712
Playground equipment	£17,806.78 (2% rise)	
1 slide		2,956
1 set swings		1,349
1 tower equipment		13,350

Additionally, when on Parish Council business, all volunteers are covered under this insurance.

Members noted that the premium demanded by Wendron Parish Council's insurers, Hiscox, of £949.56 had been paid in May using delegated powers.

Chairman's initials.....

Members noted that Wendron Parish Council will self-insure all its assets other than those listed on the schedule during the year to May 31, 2017.

## 15 PARISH MATTERS

### CALC

Members considered an invitation to join the Cornwall Association of Local Councils in the sum of £661.00 + VAT. Following discussion it was agreed not to accept this invitation.

### Prowse's Patch

Members noted that, during the course of the past two months, Rex Andrew had landscaped the Patch as a whole and installed the path through it and that Bob Sanders had sown a wild flower mix.

The question of the amount of broken glass and other rubble lying on the surface was raised and, following discussion, it was agreed to contact Carnkie Wendron Village Hall Committee in an effort to form a working party to clear the Patch of this dangerous material. Members noted that Cornwall Council may be in a position to help with stout gloves and removing the resultant debris.

## 16 FINANCE

Members noted the following payments made during May using delegated powers

		<b>GROSS</b>	<b>NET</b>	<b>VAT</b>
Came and Company (Insurance)		£ 949.56		
Bob Sanders				
Churchyards	£ 260.00			
Trewennack Well	£ 30.00			
Work at Carnkie Play Area	£ 546.04			
	total	£ 1,003.24	£ 836.04	£ 167.20
Rex Andrew (Prowse's Patch)		£ 4,257.60	£ 3,548.00	£ 709.60
Gareth Mitchell				
Open Areas (twice)	260.00			
Bus shelters (twice)	52.00			
Bank (Viscar Common)	13.00			
Spray cross at Rame	13.00			
	total	£ 338.00		
Erich and Jeff Bray (includes seat & sign)		£ 225.00	£ 187.50	£ 37.50
Boston Seeds		£ 375.00	£ 312.50	£ 62.50
JP and AF Meadows (web host)		£ 75.00		
Colin Chapman				
Salary (April)	£ 1,050.92			
telephone	£ 24.60			
office expenses	£ 73.74			
travelling	£ 83.85			
use of home	£ 25.00			
	total	£ 1,258.11		

The following accounts were presented for consideration:

		<b>GROSS</b>	<b>NET</b>	<b>VAT</b>
HM Revenue and Customs		£ 788.00		
R.Sanders				
Churchyards 09/05 & 18/05	260.00			
Trellill Well 09/05 & 18/05	60.00			
Seed area at Carnkie	17.00			
Play area safety surface	300.00			
	total	£ 764.40	£ 637.00	£ 127.40
Gareth Mitchell				
Open Areas	260.00			
Bus shelters	52.00			
Strimming (Carnkie)	26.00			
Wash Rame bus shelter	13.00			
	total	£ 351.00		

Chairman's initials.....

Eric and Jeff Bray	£ 335.00	£ 279.17	£ 55.83
Colin Chapman			
Salary (May)	£ 1,050.92		
telephone	£ 28.50		
office expenses	£ 13.65		
travelling	£ 71.50		
use of home	£ 25.00		
	total	£ 1,189.57	

Proposed by Cllr Mrs Neary, seconded by Cllr van den Bery all others in favour that the above six accounts be paid.

The following receipts were noted

HM Revenue and Customs (refund of VAT)	£ 2,884.73
Pendle Funeral Services (Gundry Thomas)	£ 185.00
Little T Solar Farm (Community Contribution)	£ 5,000.00

## 17 PLANNING

**Members noted the following planning applications received since the April meetings and which were returned with the attached observations using delegated powers**

PA17/01412 Mr and Mrs Haakanson – Demolition of existing dwelling, construction of a replacement dwelling, parking, landscaping and associated works – Hunters Lodge, Porkellis bridge. This application was returned marked *Wendron Parish Council makes no observations.*

PA17/02138 Mr P.Inns – Retrospective planning for: re-cladding of exterior of property – 3 Rame Croft, Rame Cross. This application was returned marked *Wendron Parish Council makes no observations.*

PA17/02986 Mr and Mrs Clark – Retrospective application for the erection of 5 timber self contained lodges, use of land for eleven camping pods and associated toilet block – Helston Golf And Leisure Centre, Redruth Road. This application was returned marked *Wendron Parish Council makes no observations.*

PA17/03379 Mr Lees – Listed Building Consent: Alterations to include replacement Cast Iron Guttering, Lime Bag Rub to two external gable ends and Lime Plastering to two internal bedrooms – Crelly House, Trenear. This application was returned marked *Wendron Parish Council makes no observations.*

PA17/03444 Mr D.Pascoe – Removal of Section 52 Agreement W2/82/01082/O dated 15/04/1983: Erection of agricultural workers bungalow and garages – Trevenen Farm, Trevenen. This application was returned marked *Wendron Parish Council makes no observations.*

PA17/03660 Mr B.Kellow – Removal of condition 2 (restricting use to holiday occupancy only) in respect of decision PA04/00961/F dated 28.11.05 (Partial demolition of former cottages and rebuild to form one dwelling) – Wheal Enys Stamps, Porkellis. This application was returned marked *Wendron Parish Council makes no observations.*

PA17/03695 Mr and Mrs Nancholas – Proposed change of use of existing redundant stone barns (Barns 1, 2 & 3) to form one permanent dwelling and one holiday letting unit, erection of replacement extensions and a double domestic open-fronted carport – Netley Farm, Boswin, Porkellis. This application was returned marked *Wendron Parish Council makes no observations.*

PA17/03761 Mr B.Kellow – Discharge of Section 106 planning obligation dated 08.11.05 in respect of decision notice PA04/00961/F for the partial demolition of former cottages and rebuild to form one dwelling – Wheal Enys Stamps, Porkellis. This application was returned marked *Wendron Parish Council makes no observations.*

PA17/04485 Mr R.Kew – Proposed Rear Extension and Internal alterations – 1 Little Treloar, Laity. This application was returned marked *Wendron Parish Council supports this application.*

PA17/04488 Mr S.Williams – Proposed rear extension and internal alterations – 2, Little Treloar, Laity. This application was returned marked *Wendron Parish Council supports this application.*

PA17/04069 Mr J.Mitchell (Robertson Developments) – Proposed 99 residential units to Phase 1 and 2 (first field) fronting A394 including associated parking, landscaping and external works (reserved matters of appearance, landscaping, layout and scale following outline approval) – Helston HX1 Urban Extension. This application was returned marked *Wendron Parish Council makes no further observations.*

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Members noted that the above application is still open to observations and it was felt that issues identified by Helston Town Council ought to be looked at again: the matter to be discussed at the meeting in July.

### **Applications**

PA17/04446 Miss M.Boland – Proposed building to house machinery and livestock – Land at Halabezack Farm, Polhigey. Cllr Tremayne proposed, Cllr Durkin seconded, Cllr Mrs Neary against, all others in favour that this application should be returned with the following observation *Wendron Parish Council notes that the applicant has already opened a new entrance from the site through the Cornish Hedge and on to the public highway and would suggest that this aspect of the proposal should possibly have been added to the present application. Regardless of the above, the Council has serious concerns about the cumulative impact this development will have on both the AGLV and the World Heritage Site. Furthermore, the business case for development has not been made and it appears that the Cornwall Land Agent has not been consulted. Wendron Parish Council requests the Planning Authority to refuse permission for development.*

PA17/04951 Mr and Mrs J.Thomas – Re-building and extension of outbuilding to form annexe – Bevington House, Trenear. Cllr Tremayne proposed, Cllr Mrs Neary seconded all others in favour that this application should be returned with the following observation *Wendron Parish Council supports this application.*

*As one of the applicants, Cllr Mrs Neary declared a disclosable pecuniary interest in the following Agenda item 18 (PA16/02768) and left the room*

PA17/05236 Mr and Mrs J.Neary – Non-material amendment (No. 1) to fenestration and roof level modifications for (PA16/00904) Conversion of agricultural buildings to 2 units of holiday accommodation and the installation of a septic tank. – Burnthouse Farm, Dacum Lane, Porkellis. Cllr Tremayne proposed, Cllr Mitchell seconded all others in favour that this application should be returned with the following observation *Wendron Parish Council supports this application.*

*Cllr Mrs Neary returned to the room*

PA17/05267 Mr and Mrs N.Fenton – Re-building existing conservatory into a new sun room and replacement deck area – West Halabezack Farm, Halabezack, Porkellis. Cllr Tremayne proposed, Cllr Davidson seconded all others in favour that this application should be returned with the following observation *Wendron Parish Council supports this application.*

PA17/05280 Mr and Mrs Stott – Extension to form additional accommodation – 2, Parc Bowen, Trewennack. The Chairman proposed, Cllr Tremayne seconded all others in favour that this application should be returned with the following observation *Wendron Parish Council supports this application.*

### **Decisions**

PA17/01040 APPROVED – Erection of new agricultural building – Menherion Barton, Redruth – *noted*

PA17/01108 APPROVED – Alterations and partial re-roofing of building – The Smithy, Trenear– *noted*

PA17/02138 APPROVED – Retrospective planning for: re-cladding of exterior of property – 3 Rame Croft, Rame Cross – *noted*

PA17/02711 APPROVED – Single storey rear extension to provide disabled access and accommodation – Croft Rose, Burras – *noted*

PA17/03200 APPROVED – Kitchen extension – 4 Trevenen Bal, Helston – *noted*

## **18 REPORT OF CLERK AND CORRESPONDENCE**

### **Correspondence**

**Clerks and Councils Direct** newsletter – *noted*

**The Post Office** concerning Post Office services at Porkellis – *noted*

## **19 CHAIRMAN'S COMMENTS**

The Chairman welcomed Cllr Durkin as a fresh member of the Parish Council and thanked all returning Councillors for their patience and understanding through what has been a challenging two months.

## **20 COUNCILLORS' COMMENTS**

Members noted that

- the garden behind the notice-board at Porkellis is in need of attention
- the seat on Polighy Moor has been overtaken by vegetative growth
- Cornwall Council quickly removed some rubbish fly-tipped at Porkellis Bridge

Chairman's initials.....

**21 MATTERS FOR INCLUSION AT FUTURE MEETINGS**

No matters for inclusion at future meetings were tabled.

**DATE AND TIME OF NEXT MEETING**

Monday July 10, 2017 at 7.00pm in Burras Community Hall.

Signed.....Chairman                      Date.....

Chairman's initials.....