

WENDRON PARISH COUNCIL

www.wendronparishcouncil.org.uk

June 12, 2017

To all Parish Councillors

Members of the Public

and Press

C.F.P.Chapman
Clerk to the Council
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You are hereby summonsed to attend the Annual Meeting of Wendron Parish Council to be held on Monday June 12, 2016 immediately following the Annual Parish Meeting in the Community Hall, Burras.

C.F.P. Chapman

AGENDA

- 1 **ELECTION OF CHAIRMAN**
- 2 **CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE**
- 3 **ELECTION OF VICE-CHAIRMAN**
- 4 **TO RECEIVE APOLOGIES FOR ABSENCE**
- 5 **TO RECEIVE DECLARATIONS OF INTEREST**
 - a) **in items on the agenda**
 - b) **of gifts (received as a result of being a member of the Council) of a value greater than £25**
- 6 **TO CONFIRM THE MINUTES OF THE LAST MEETING**
- 7 **MATTERS ARISING AND NOT COVERED ELSEWHERE IN THIS AGENDA**
- 8 **PUBLIC PARTICIPATION**
- 9 **CORNWALL COUNCILLOR'S COMMENTS**
- 10 **STANDING ORDERS**

To re-adopt Wendron Parish Council's Standing Orders as last revised in May 2011
- 11 **FINANCIAL REGULATIONS**

To re-adopt Wendron Parish Council's Financial Regulations as last revised in October 2014
- 12 **RISK ASSESSMENT**

To re-adopt Wendron Parish Council's Risk Assessment document as last revised in October 2010
- 13 **APPOINTMENT OF COUNCILLORS TO POSTS OF RESPONSIBILITY**
 - Bank signatories
 - Financial Scrutineer
 - Planning
 - Notice-boards
 - Wendron Lawn Cemetery
 - Footpaths and bridleways
 - Telephone kiosks
 - Burras Community Hall
 - Wendron Silver Band
 - Carnkie – Wendron Hall
 - Highways
 - Carnkie Play Area weekly inspections
 - Community Network Panel

14 PARISH COUNCIL MATTERS

To appoint the Internal Auditor for the year to March 31, 2018

Renewal of Insurance Policy

To note the renewal of Wendon Parish Council's Insurance Policy for a premium of £949.56

15 PARISH MATTERS

CALC

To consider an invitation to join the Cornwall Association of Local Councils at a subscription of £661.00 + VAT

Prouse's Patch

To note the work done on Prouse's Patch during the course of the past two months and to consider ways of removing the broken glass from the site as a whole.

16 FINANCE

To note the following payments made during May using delegated powers

		GROSS	NET	VAT
Came and Company (Insurance)		£ 949.56		
Bob Sanders				
Churchyards	£ 260.00			
Trewennack Well	£ 30.00			
Work at Carnkie Play Area	£ 546.04			
	total	£ 1,003.24	£ 836.04	£ 167.20
Rex Andrew (Prouse's Patch)		£ 4,257.60	£ 3,398.00	£ 709.60
Gareth Mitchell				
Open Areas (twice)	260.00			
Bus shelters (twice)	52.00			
Bank (Viscar Common)	13.00			
Spray cross at Rame)	13.00			
	total	£ 338.00		
Erich and Jeff Bray (includes seat & sign)		£ 225.00	£ 187.50	£ 37.50
Boston Seeds		£ 375.00	£ 312.50	£ 62.50
JP and AF Meadows (web host)		£ 75.00		
Colin Chapman				
Salary (April)	£ 1,050.92			
telephone	£ 24.60			
office expenses	£ 73.74			
travelling	£ 83.85			
use of home	£ 25.00			
	total	£ 1,258.11		

To present accounts received including the following for consideration:

		GROSS	NET	VAT
HM Revenue and Customs		£ 788.00		
Colin Chapman				
Salary (May)	£ 1,050.92			
telephone	£ 28.50			
office expenses	£ 13.65			
travelling	£ 71.50			
use of home	£ 25.00			
	total	£ 1,189.57		

To note the following receipts

HM Revenue and Customs (refund of VAT)	£ 2,884.73
Pendle Funeral Services (Gundry Thomas)	£ 185.00

17 PLANNING

To note the following planning applications received since the April meetings and which were returned with the attached observations using delegated powers

PA17/01412 Mr and Mrs Haakanson – Demolition of existing dwelling, construction of a replacement dwelling, parking, landscaping and associated works – Hunters Lodge, Porkellis bridge. This application was returned marked *Wendron Parish Council makes no observations.*

PA17/02138 Mr P.Inns – Retrospective planning for: re-cladding of exterior of property – 3 Rame Croft, Rame Cross. This application was returned marked *Wendron Parish Council makes no observations.*

PA17/02986 Mr and Mrs Clark – Retrospective application for the erection of 5 timber self contained lodges, use of land for eleven camping pods and associated toilet block – Helston Golf And Leisure Centre, Redruth Road. This application was returned marked *Wendron Parish Council makes no observations.*

PA17/03379 Mr Lees – Listed Building Consent: Alterations to include replacement Cast Iron Guttering, Lime Bag Rub to two external gable ends and Lime Plastering to two internal bedrooms – Crelly House, Trenear. This application was returned marked *Wendron Parish Council makes no observations.*

PA17/03444 Mr D.Pascoe – Removal of Section 52 Agreement W2/82/01082/O dated 15/04/1983: Erection of agricultural workers bungalow and garages – Trevenen Farm, Trevenen. This application was returned marked *Wendron Parish Council makes no observations.*

PA17/03660 Mr B.Kellow – Removal of condition 2 (restricting use to holiday occupancy only) in respect of decision PA04/00961/F dated 28.11.05 (Partial demolition of former cottages and rebuild to form one dwelling) – Wheal Enys Stamps, Porkellis. This application was returned marked *Wendron Parish Council makes no observations.*

PA17/03695 Mr and Mrs Nancholas – Proposed change of use of existing redundant stone barns [Barns 1, 2 & 3] to form one permanent dwelling and one holiday letting unit, erection of replacement extensions and a double domestic open-fronted carport – Netley Farm, Boswin, Porkellis. This application was returned marked *Wendron Parish Council makes no observations.*

PA17/03761 Mr B.Kellow – Discharge of Section 106 planning obligation dated 08.11.05 in respect of decision notice PA04/00961/F for the partial demolition of former cottages and rebuild to form one dwelling – Wheal Enys Stamps, Porkellis. This application was returned marked *Wendron Parish Council makes no observations.*

PA17/04485 Mr R.Kew – Proposed Rear Extension and Internal alterations – 1 Little Treloar, Laity. This application was returned marked *Wendron Parish Council supports this application.*

PA17/04488 Mr S.Williams – Proposed rear extension and internal alterations – 2, Little Treloar, Laity. This application was returned marked *Wendron Parish Council supports this application.*

PA17/04069 Mr J.Mitchell (Robertson Developments) – Proposed 99 residential units to Phase 1 and 2 (first field) fronting A394 including associated parking, landscaping and external works (reserved matters of appearance, landscaping, layout and scale following outline approval) – Helston HX1 Urban Extension. This application was returned marked *Wendron Parish Council makes no further observations.*

To make observations on planning applications including the following

PA17/04446 Miss M.Boland – Proposed building to house machinery and livestock – Land at Halabezack Farm, Polhigey.

Decisions

PA17/01040 APPROVED – Erection of new agricultural building – Menherion Barton, Redruth

PA17/01108 APPROVED – Alterations and partial re-roofing of building – The Smithy, Trenear

PA17/02138 APPROVED – Retrospective planning for: re-cladding of exterior of property – 3 Rame Croft, Rame Cross

PA17/02711 APPROVED – Single storey rear extension to provide disabled access and accommodation – Croft Rose, Burras

PA17/03200 APPROVED – Kitchen extension – 4 Trevenen Bal, Helston

18 REPORT OF CLERK AND CORRESPONDENCE

19 CHAIRMAN'S COMMENTS

20 COUNCILLORS' COMMENTS

21 MATTERS FOR INCLUSION AT FUTURE MEETINGS

DATE AND TIME OF NEXT MEETING

Monday July 10, 2017 at 7.30pm in the Community Hall, Burras.

WENDRON PARISH COUNCIL

Insurance Policy.

The policy fell due for renewal on June 1, 2017. The quotation from Hiscox (at a cost of £910.16) is directly comparable to the premium of £872.34 paid for the current year and £889.83 for the previous year when one considers that the Insurance Premium Tax has risen to 9.5% this year from 5% in previous years

We are insured for the following contingencies (the core section is common to all Hiscox Parish Council policies and the premium remains the same whether or not we have a requirement for the cover).

Core Sections:

Public Liability £10,000,000 Limit of Indemnity
Hirers' Liability £5,000,000 Limit of Indemnity
Employers Liability £10,000,000 Limit of Indemnity
Officials Indemnity £500,000 Limit of Indemnity
Libel and Slander £500,000 Limit of Indemnity
Money Non-negotiable £250,000
Negotiable Money – Any Other Loss £1,000
Fidelity Guarantee £150,000 Limit of Indemnity
Increased cost of working £10,000 Limit of Indemnity
Loss of Revenue £10,000 Limit of Indemnity
Commercial Legal Protection £100,000 Limit of Indemnity
Office Equipment £5,000
Defibrillators and cabinets £5,000
Personal Accident (age 16-90)
Capital Benefits £100,000
Temporary Total Disablement £500pw
Keyman cover £400 per week up to a max of 26 weeks
Internet and e-mail £50,000
Crisis Management £10,000
Contract works £75,000

Sums Insured:

Street furniture £83,297.64 (1% rise)

Bus Shelters	
Carnkie East	7,152
Carnkie Village	7,152
Penmarth	7,152
Crelly	6,826
Trewennack	6,500
Wheal Dream	6,944
Wendron	6,944
Burras	3,250
Porkellis	3,250
Rame Cross	3,250
Edgcumbe	7,152
Celtic Cross	
Rame Cross	6,502
Wendron Cross	6,502
4 Boundary stones	3,640

Playground equipment £17,457.63 (1% rise)

1 slide	2,899
1 set swings	1,323
1 tower equipment	13,235

All claims are subject to a £250 policy excess

The premium was paid on May 5, 2017

WENDRON PARISH COUNCIL

May 15, 2017

Items in addition to those on the Agenda which may or may not be contentious.

17 FINANCE

To present the following account for consideration:

		GROSS	NET	VAT
Eric and Jeff Bray		£ 335.00	£ 279.17	£ 55.83
R.Sanders				
Churchyards 09/05 & 18/05	260.00			
Trellis Well 09/05 & 18/05	60.00			
Seed area at Carnkie	17.00			
Play area safety surface	300.00			
	total	£ 764.40	£ 637.00	£ 127.40
Gareth Mitchell				
Open Areas	260.00			
Bus shelters	52.00			
Strimming (Carnkie)	26.00			
Wash Rame bus shelter	13.00			
	total	£ 351.00		

To note the following receipts

Little T Solar Farm (Community Contribution) £ 5,000.00

18 PLANNING

Applications

PA17/04951 Mr and Mrs J.Thomas – Re-building and extension of outbuilding to form annexe – Bevington House, Trenear.

PA17/05236 Mr and Mrs J.Neary – Non-material amendment (No. 1) to fenestration and roof level modifications for (PA16/00904) Conversion of agricultural buildings to 2 units of holiday accommodation and the installation of a septic tank. – Burnthouse Farm, Dacum Lane, Porkellis.

PA17/05267 Mr and Mrs N.Fenton – Re-building existing conservatory into a new sun room and replacement deck area – West Halabezack Farm, Halabezack, Porkellis.

PA17/05280 Mr and Mrs Stott – Extension to form additional accommodation – 2, Parc Bowen, Trewennack.